



VOLUNTEER OPPORTUNITY

Position Title: Home Fire Safety Coordinator

Department: Administration

Closing Date: Until position filled

Work Schedule: 4 hours per week (Monday - Friday) Flexible, 9:00 a.m. - 4:00 p.m.

Position Description: Contact residents and offer home safety checks to promote health and safety, reduce risks of fire and falls and to provide community resources. Conduct home smoke alarm tests and installations upon request.

Qualifications: Good telephone and customer service skills, and the ability to learn elements of fire prevention and safety information. Minimal mechanical aptitude required. Must be at least 18 years of age and have a valid Arizona driver's license with a clean driving record.

Special Requirement: Because of the confidential nature of information handled, successful completion of a background investigation is required.

Application and Selection Process: Please visit our website at www.centrialyavapafire.org to download and complete the Volunteer Application or you may pick up an application at our administrative headquarters at 8555 E. Yavapai Road, Prescott Valley, AZ 86314, between 8:00 a.m. and 4:30 p.m.

Completed applications may be delivered or mailed to the above address to the attention of Judy Wright or you may fax your application to (928) 772-8800.