



VOLUNTEER OPPORTUNITY

Position Title: Operations Support

Department: Operations

Closing Date: Until position filled

Work Schedule: 4 hours per week (Monday - Friday) Flexible, 9:00 a.m. - 4:00 p.m.

Position Description: Provide assistance in non-emergency situation to citizens and assist Fire/EMS crews on emergency situations by providing customers with transportation, linking fire victims to available services. Assist in maintaining equipment inventory at stations. Maintain and service fire hydrants.

Qualifications: Good customer service skills and the ability to handle stressful situations. Must be at least 18 years of age and have a valid Arizona driver's license with a clean driving record.

Special Requirement: Because of the confidential nature of information handled, successful completion of a background investigation is required.

Application and Selection Process: Please visit our website at www.centrialyavapafire.org to download and complete the Volunteer Application or you may pick up an application at our administrative headquarters at 8555 E. Yavapai Road, Prescott Valley, AZ 86314, between 8:00 a.m. and 4:30 p.m.

Completed applications may be delivered or mailed to the above address to the attention of Judy Wright or you may fax your application to (928) 772-8800.