

Presented to the  
Central Yavapai Fire District  
Board of Directors



# DIVISION REPORTS

Agenda Item 7-D

May 9, 2011

## ADMINISTRATION By Chief Parrish

### Labor and Management (L and M) Committee Report

Succession Planning—The committee has completed their review of the job descriptions, recommended/required experience and other requirements for firefighter, engineer and captain. The committee's recommendations will be forwarded to the L and M Committee for review and then on to the Policy Committee sometime in June for their approval. Following the Policy Committee's approval, the Fire Board will have the opportunity to review and approve. The various ranks will be implemented at different times contingent upon requirements and promotional testing schedule. This committee is currently working on the chief officer positions. It is the intent of the committee to establish a succession plan for all the positions within the Fire District. This is a huge undertaking and will take a considerable amount of time to complete.

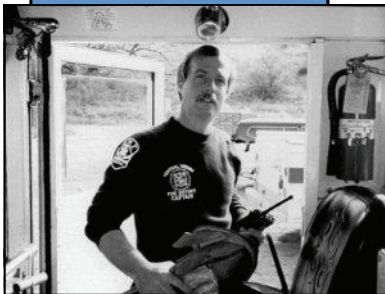
Critical Incident Stress Debriefing (CISD)—A thirty-minute class will be given to all personnel during the scheduled personnel meetings on May 17, 18 and 19. Originally, this review of our program was to be presented at the supervisor's meeting on March

24th, but we felt everyone needed this update regarding the process. As you know, our personnel see and cope with an enormous amount of misfortune that happens to those we serve. Our personnel occasionally must defuse in a manner that is most beneficial, this brings us to the CISD process. Captain Davin Vanatta will be conducting the presentation.

Near Miss Reporting System for CYFD—A Standard Operating Guideline (SOG) is currently being developed and near completion. The SOG will be presented at the next SOG Committee meeting for review and approval.

Federal Mediation and Conciliation Service (FMCS)—Several members from CYFD and the surrounding agencies attended a class on what this service had to offer. Besides offering a third party for mediation, this company offers free classes ranging from management/leadership to team building skills and conflict resolution. We will be looking into FMCS

**Chief Parrish**  
**A True Leader. Always There.**  
**First in Last out.**  
**We will miss you!!**



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## ADMINISTRATION Continued

delivering some of their leadership/management classes for our personnel and other agencies as well.

**Legislative Report** This year AFDA had a very successful legislative session, and we were able to get all of the bills which we authored/proposed signed into law. I've listed two bills that will be most helpful for CYFD:

### S1218 (Fire District Finance)

- Moves our annual audit due date, giving us an additional 60 days which will help with the time crunch we normally experience in November/December.
- Provides us the right to establish all the regular government funds that cities, towns and counties have the right to establish.
- We were able to work with ATRA and get a modification allowing us to increase FDAT to \$400,000. Currently we are collecting \$300,000 per year.

### S1361 (Fire District Joint Powers)

- This legislation will allow us to form a fire authority with other fire districts or municipalities. A fire authority governing board would be formed to oversee the new fire authority. Each governmental entity which joined the fire authority would retain its existing taxing authority so that it could assess taxes to pay for fire service through the new fire authority.

AFDA has been a valuable asset for fire districts throughout the State of Arizona.

**Thank You** This being my last board report, I want to take a moment to say

thank you to our employees, my friends and the communities we serve for the opportunity to work for you over the last 32 years. Words cannot describe how privileged I feel to have been part of this organization and a part of the fire service.

To quote a line from one of my favorite songs, "Life is not about the air we breathe, but about the memories that take our breath away". I have had a very rewarding and enjoyable career thanks to each of you. Through ups or downs, thin or flush, I have enjoyed my time here and have gained a life time of memories.

Most of us have heard the Fireman's Prayer; I would like to close by stating the Fireman's Pledge, in a way a firefighter's mission statement.

### Firefighter's Pledge

I promise concern for others.

A willingness to help all those in need.  
I promise courage – courage to face and conquer my fears.

Courage to share and endure the ordeal of those who need me.

I promise strength – strength of heart to bear whatever burdens might be placed upon me. Strength of body to deliver to safety all those placed within my care.

I promise the wisdom to lead, the compassion to comfort, and the love to serve unselfishly whenever I am called.

I will miss CYFD, thank you all for everything.

Your Retiring Chief  
Mike Parrish



**APRIL ADMINISTRATION ACTIVITIES / EVENTS**

- 3/27 to 4/8 Assistant Chief Dalton attended Executive Analysis of Fire Service Operations at the National Fire Academy in Maryland
- 5th CYFD Policy Committee Meeting
- 10th CYFD Honor Guard Pancake Breakfast
- 14th Assistant Chief Dalton attended Arizona Fire District Association Legislative Meeting and Board Meeting
- 19th Assistant Chiefs Cook and Dalton attended Prescott Valley Chamber Breakfast
- 19th Chief Parrish, Assistant Chiefs Bliss and Dalton, and Captain Tharp attended CYFD Labor / Management Meeting
- 27th Many CYFD Employees Volunteered at Baskin Robbins 31 Cent Scoop Night
- 28th Chief Parrish and Assistant Chief Bliss attended luncheon meeting with Lifeline Ambulance



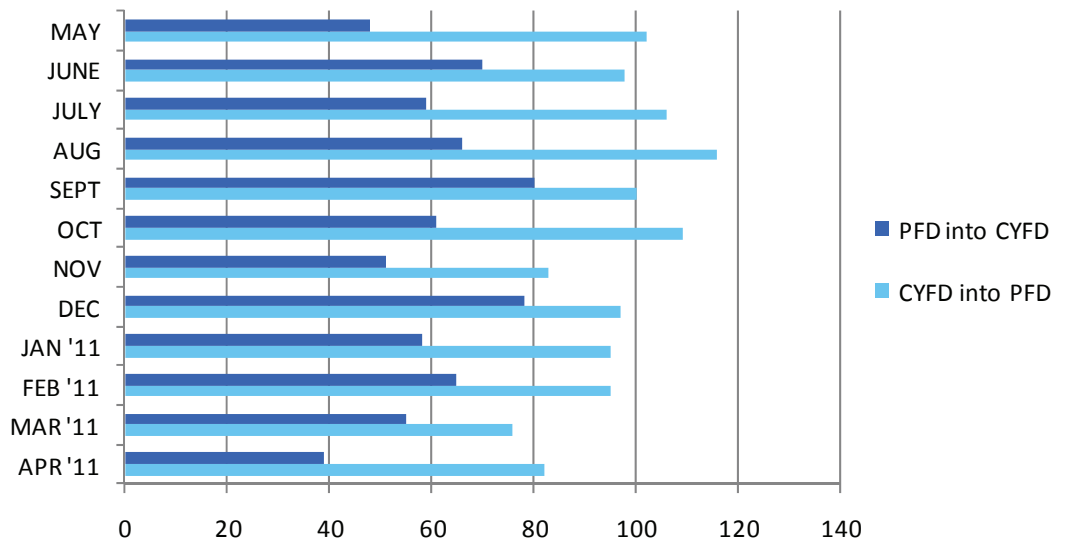
Bugles being pinned on by wife, Becky, and dad, Herb Parrish as former Board Members Frank Claunch and Charlie Allen look on.

REQUEST FOR SERVICE PRESCOTT REGIONAL COMMUNICATIONS CENTER								
	PFD	CYFD	CVFD	GCFD	WV	OD	WK	TOTAL
JAN	717	640	235	9	1	1	1	1,604
FEB	679	581	145	9	5	1	0	1,420
MAR	579	637	252	4	7	2	1	1,482
APR	541	586	184	6	4	8	1	1,330
<b>TOTAL</b>	<b>2,516</b>	<b>2,444</b>	<b>816</b>	<b>28</b>	<b>17</b>	<b>12</b>	<b>3</b>	<b>5,836</b>

## SITUATION FOUND

2011	Jan	Feb	Mar	Apr
<b>FIRE</b> -- 1.7% of call volume (Apr)	<b>11</b>	<b>8</b>	<b>11</b>	<b>10</b>
BLDG FIRE	3	3	2	0
BLDG CONTAINED	1	1	2	3
MOBILE HOME/PORTABLE BLDG	0	0	0	0
VEHICLE	3	1	0	3
BRUSH	2	3	6	3
OTHER	2	0	1	1
<b>EMS</b> -- EMS & Search/Rescue 67.6 % of call volume (Apr)	<b>399</b>	<b>369</b>	<b>435</b>	<b>396</b>
<b>Other type incidents</b> 30.71% of call volume (Apr)				
<b>OVERPRESSURE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>HAZMAT</b>	<b>4</b>	<b>8</b>	<b>4</b>	<b>6</b>
<b>SERVICE</b>	<b>129</b>	<b>103</b>	<b>93</b>	<b>77</b>
<b>GOOD INTENT</b>	<b>59</b>	<b>67</b>	<b>72</b>	<b>79</b>
<b>FALSE ALARM/OTHER</b>	<b>39</b>	<b>27</b>	<b>22</b>	<b>18</b>
<b>TOTAL # OF CALLS</b>	<b>641</b>	<b>582</b>	<b>637</b>	<b>586</b>

## AUTOMATIC AID



# COMMUNITY RISK MANAGEMENT

By Assistant Chief Cook

Fire Safety Specialist Rod Lopez has announced to Fire Marshal Cook his intention to retire from the Fire District in July. Rod will have 25 years of service with the District in July, with almost 20 of those years in the Community Risk Management Division (CRMD). In Rod's earlier years, he worked for Verde Rural Fire District in Cottonwood with a short stint as the Acting Fire Chief while they looked for a permanent Fire Chief. Rod originally worked for CYFD as a dispatcher for a year and then was hired as a full time firefighter. He promoted up to Engineer and then came to CRMD to fill a vacancy. His steadfast spirit and calmness has been a real asset to the CRMD over the years. He is well liked in the business community and construction industry. He will definitely be missed in the community and the CRMD office.

We currently do not have plans to replace Fire Safety Specialist Lopez when he

leaves. Even though we are already experiencing an increase in business inspections as well as fire investigations, the CRMD staff is currently planning on sharing his duties amongst each other. The CRMD staff felt that this was achievable at this time due to the slowdown in plans review for commercial development as a result of the sluggish economy. We are hoping this will help the District through this year's budget cuts and plan to fill the position in the future, as we see a turn-around in the economy.



N. Reed Fire

## APRIL CRMD ACTIVITIES

<b>175</b>	<b>Field Inspections</b>
<b>4</b>	<b>New Construction Inspections</b>
<b>4</b>	<b>Building Plan Reviews</b>
<b>23</b>	<b>Alarm / Sprinkler System Plan Review / Inspections</b>
<b>1</b>	<b>Pre-Construction Meetings</b>
<b>3</b>	<b>Fire Investigations</b>
<b>20</b>	<b>Public Talks</b>
<b>67</b>	<b>Fire Pal Classes</b>

## OPERATIONS By Acting Assistant Chief Polacek

With the change in the weather, we have seen a decline in the number of wildland responses this last month. Engine companies have completed their wildland refresher training and can expect, as the weather gets hotter and drier to see the wildland fire responses increase again.

Training has begun for the EPCR's and the new LIFEPAK 15 cardiac monitors. The plan is to continue training into May and have the EPCR's in service by June 1. The monitors should be on the engines and in service in May.

The engine companies are currently involved in the annual TRT training; each engine company is attending trench rescue operations level training, ropes and knot training, as well as patient packaging training. This is annual refresher training for each of our engine companies. Chief Carothers and Captain Feddema conducted a 3-day Swift Water Rescue Certification training on the Verde River for 10 personnel.

The succession-mentor committee met and finalized the training outline for fire fighters, engineers, and captains. The recommendations of the committee will be submitted at the next labor management meeting for approval. The committee is now working on the positions above captain and has asked for information from all chief officers for input on essential duties and non-essential duties for each position. This will allow the committee to start gathering information on positions outside of the area of operations, and start researching the qualifications for the other positions within the organization. As a chief officer takes time off, or works on special projects, we are bumping up someone to fill the job of that person. This allows greater exposure to the next position above and provides valuable experience needed to fill future positions. Chief Bliss is currently working on the accreditation and I, Chief Polacek, am working in Chief Bliss's position. There has been a lot of positive feedback regarding this much needed program.



New Heart Monitor and Clipboard

## MAINTENANCE

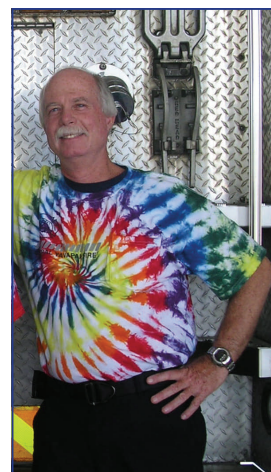
By Fleet Services Manager Scaife

The refurbishment of Camp Verde Fire District's engine is in the pump phase as of now. We have removed all pump manifolds so that we can remove any previous plumbing that will not be used. A new manifold is being fabricated by maintenance for a foam system. This truck, when finished, will have foam to both pre-connect hoses and a front bumper trash line. Maintenance will also be rebuilding the lower end of the pump assembly and packing gland. On top of the truck we have installed an extend-a-gun unit with a new removable deck gun monitor system. This unit can be used as a master stream on top of the engine or removed and placed on the ground as a portable master stream. Once plumbing is complete we will pump test the truck thoroughly and turn it over to our painting sub contractor for a new paint job. I, again, must give credit to Mechanic Capito for the work on this truck. Rick has gone above and beyond in his work to give Camp Verde a great product.

All mechanics went in for their physical exams this month and all looks good! Mechanic Reyes attended the Swift Water Rescue technician class. He commented on how good this class was and praised Captain Feddema and Chief Carothers for their efforts in putting this together. It was decided that because of Charlie's work with operations, and the fact that he is available with a department vehicle, it could be very beneficial to have him trained in this field. Mechanic Beck has once again been performing air tests on the District's breathing air compressors. At this time, we have three compressors, one at Station 53, one at CYRTA, and one at Station 57. Dave is also working on a project for the new EMS notebooks being installed on the engines. Instead of buying the expensive docking stations from the

supplier, the project was given to maintenance to come up with something not only less expensive but more functional as well. Once completed, the units will be mounted on each of our engines. An inverter system will also be mounted to power the units.

Most other work performed in the shop this month was routine. We did see work come in from Chino Valley, Mayer, and Groom Creek Fire Districts, and some factory warranty work. A lot of the work this month involved electrical diagnostics. Even though we order our trucks with standard electrical wiring, some departments buy into the idea of using a multiplex system. This system is designed to make trouble shooting and repairs easier for the mechanics. However, when you look into the way the system operates, it is obvious that it was not designed by anyone that would ever work on the apparatus performing repairs. These systems have caused many problems for us and a lot of headaches along the way. I guess that's what you call job security.



We will miss your colorful personality.

# TRAINING By Chief Small



Technical Rescue Training Prop

Captain Kelahan is approximately 70% finished with CYRTA's new above ground technical rescue training (TRT) prop. As of this writing, large pieces of concrete are being placed over one half of the prop culverts and void spaces to replicate a collapsed concrete building that has been damaged by a bombing or earthquake. The remaining half of the props will be overlaid with heavy wood debris such as telephone poles, sheeted floor and roof sections. The wooden debris area will replicate a wood framed building destroyed by a wind event such as a tornado. Once the placement of the debris is complete, we will have some of the TRT experts from Phoenix and Glendale Fire Departments conduct a safety review on the TRT props to ensure that we have built it following our plan with safety and functionality in mind.

We have completed our March quarterly training on wildland fire fighting safety and operations. With summer just around

the corner, we have placed quarterly training on hold as we prepare to deal with the upcoming wildland fire season. As soon as the monsoon rains arrive and our wild-fire danger is reduced, CYRTA will begin hosting live-fire firefighting training for CYFD engine companies. CYRTA staff will be on hand to operate and facilitate these engine company training sessions and the training will be conducted in the tower using the propane burn rooms on specified days. It will be up to the battalion chiefs and company officers to cover one another to come out to CYRTA for this fire attack training. This is an additional attempt to provide training to the engine companies as they deal with their busy daily work schedule.

March and April's drop-in training at CYRTA was ladder training. May and June's drop-in training will be rescue drags.



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**APRIL EVENTS**

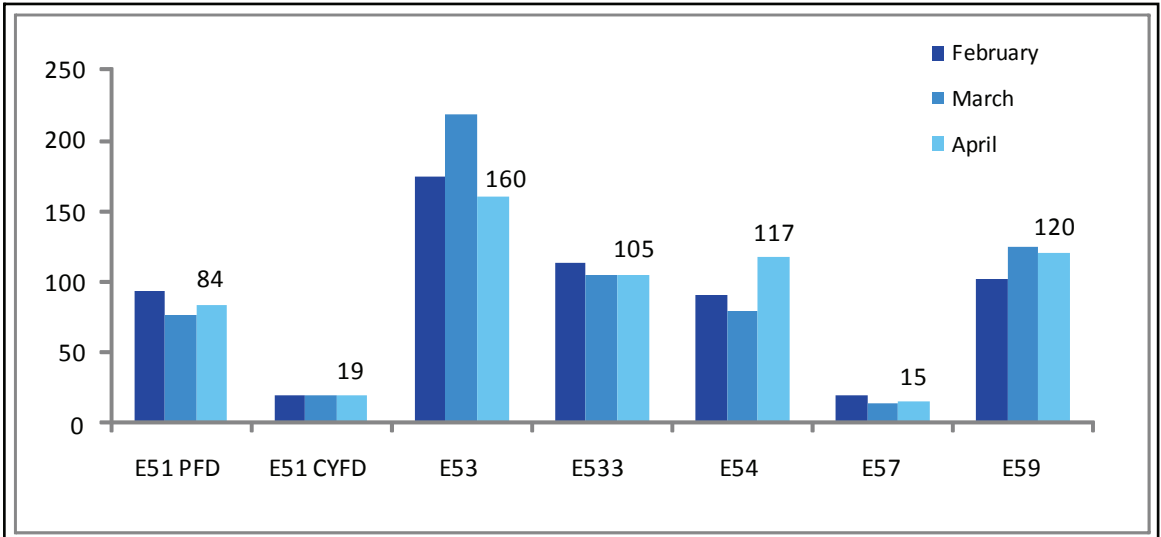
<p>CYFD Fire Board meeting</p> <p>Haz Mat team meeting</p> <p>Wildland team meeting</p> <p>CPR class</p> <p>18 Engine company trench rescue classes</p> <p>Electronic patient care reporting system class</p>	<p>CYFD union meeting</p> <p>PVPD union meeting</p> <p>Honor Guard pancake breakfast</p> <p>US Forest Service driver training</p> <p>Contractors' meeting</p>
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## Monthly Alarm Comparison February - April 2011

### Calls by Station

Calls by station are calculated by counting the number of calls that occur in each first due station area.



### Unit Responses April 2011

Unit responses are calculated by counting each unit that responds to an incident (1:1 or 1:multiple)

