

Presented to the
Central Yavapai Fire District
Board of Directors



DIVISION REPORTS

Agenda Item 7-C

July 11, 2011

CHIEF'S REPORT By Chief Nies

The District has experienced a busy month in June. Our off-district personnel have been busy fighting wildland fires across the state. Many of our firefighters have been gone for extended periods of time making other communities in Arizona safe. We participate for many reasons, but two of the most important are the training and expertise our members gain by participating, and the commitment we have to help others with the knowledge that we also may need the same type of assistance we are providing. We must also acknowledge our staff, who execute the billing and recoup funds making our off-district wildland responses possible. The reimbursement process is daunting to make an understatement!

CYFD had its first chief officer staff meeting in June. Excellent discussion was held regarding the benefits of staff meetings, wildland staffing, optimizing contract services as well as grant opportunities. A round table conversation yielded a temporary solution to the issue of the absence of voice mail and the accompanying decrease in customer service. At the time of this report a temporary fix is in place and a long term solution will be forwarded to the board at the July meeting.

The communications system took a big step forward with the construction of the tower at CYRTA. Many thanks to all involved. The tower will stand for about 30 days and then bolts will be re-tightened. After that step, equipment can be placed on the tower.

As most of you know, Ron Litchfield lost his son Riley to injuries he suffered in a motor vehicle accident. The members of this organization are outstanding. Ron and his family have received a significant amount of support from past and present members of this District. This support is solid and on-going. We will all be working in the future to help Ron and his family to deal with their loss. We are there for the long haul.

The CYFD Fire Chief was imprisoned by the Muscular Dystrophy Association in June. He was the fourth highest "bail raiser" in the group at \$1,245. Thanks to all of those who helped raise bail for Chief Nies.



www.centalyavapaifire.org

ADMINISTRATION by Assistant Chief Dalton

The month of June is always a busy month for the Administration Division with the ending of the fiscal year, preparation for the new fiscal year, trying to keep up with finances and billing for off-district wildland fires. In June, the Finance Section must ensure that all purchases for the fiscal year are paid and then begin the process of determining the amount of funds which must be encumbered, as well as our final carryover amounts. We are also preparing for the financial audit. Additionally, every 11 years we have 27 pay dates in a year, instead of our normal 26, so the finance staff had an extra pay date to manage. In addition, we submitted the FEMA Grant Amendment, changing the scope of work and requesting the use of excess funds from the Grant. After receiving the final Public Safety Personnel Retirement System rates, final budget adjustments were made without increasing the total budget. The crew members who have recently returned from a variety of off-district wildland assignments have submitted all their financial documentation, resulting in a total of \$476,856 being billed for this fire season.

Just before the 4th of July holiday, the CYFD website was updated with an article on Fireworks Safety, an AZ Legal Fireworks poster and an NFPA Fireworks Fact Sheet, along with information on the Stage II Burn Restrictions. All articles were posted on the home page of the website. The Operations / Statistics page was recently updated with an aerial view of Prescott Valley and an overlay of yearly call volume statistics from 1965 through 2010.

For the past couple of years, with the downturn in the economy, we have seen many homeowners who have fire protec-

tion contracts struggling to pay for their contracts, and several finding themselves in a position where they had to cancel or suspend their contracts. This past fiscal year all homeowners were able to pay for their contracts, without issue, with two of fire protection contract parties requesting permission to pay for their Fiscal Year 2011-2012 contract in advance. As soon as the final tax rate is set, we'll be billing for Fiscal Year 2011-2012. We currently have 38 fire protection contracts, with another property owner wanting to sign a contract within the next 30-60 days.

We were recently notified by the Commission on Fire Accreditation International that a peer assessor team has been assigned to CYFD and are anticipating our site visit to occur in the fall. Therefore, by the end of July all of our self-assessment performance indicators must be reviewed, re-written if necessary, and compiled for submittal. This is a very time consuming task, but a pressing issue at this time.

We have been trying to obtain more Fire Corps volunteers to assist with the increasing workload. This past month we have interviewed six potential candidates and so far have taken on one volunteer. The others are in the process of undergoing their background screening. If you know of anyone who might be interested in volunteering to assist with non-suppression duties, please send them our way.

We met with our insurance agents to review our property coverage and liability insurance policy which renews on July 1st. We have been working with Bill Whittington and his staff on several legal issues, including amending our intergov-

ADMINISTRATION by Assistant Chief Dalton

ernmental agreement for the Prescott Regional Communication Center, the Station 58 Haley Construction agreements, the Glassford Hill tower lease agreement, cell site rental agreements, as well as a variety of other issues.

Battalion Chief Cordes has returned from his wildland assignment with the Monument Fire, and is continuing with his shadowing/mentoring assignment with Assistant Chief Dalton. He is assisting with the CYRTA Phase III project management, preparing for our upcoming promotional testing processes, helping with a variety of personnel issues, and dealing with routine administrative tasks. Assistant Chief Dalton recently assisted Daisy Mountain Fire District, serving as

an evaluator during their testing processes. She has also been working on fire district related legislative issues, including the Prop 13 ballot initiative, and meeting with the Yavapai County Assessor with regard to some property valuation concerns.



**June 22, 2011
Hawk Chick Rescue - 533 B Shift**

ADMINISTRATION Continued

JUNE ADMINISTRATION ACTIVITIES / EVENTS

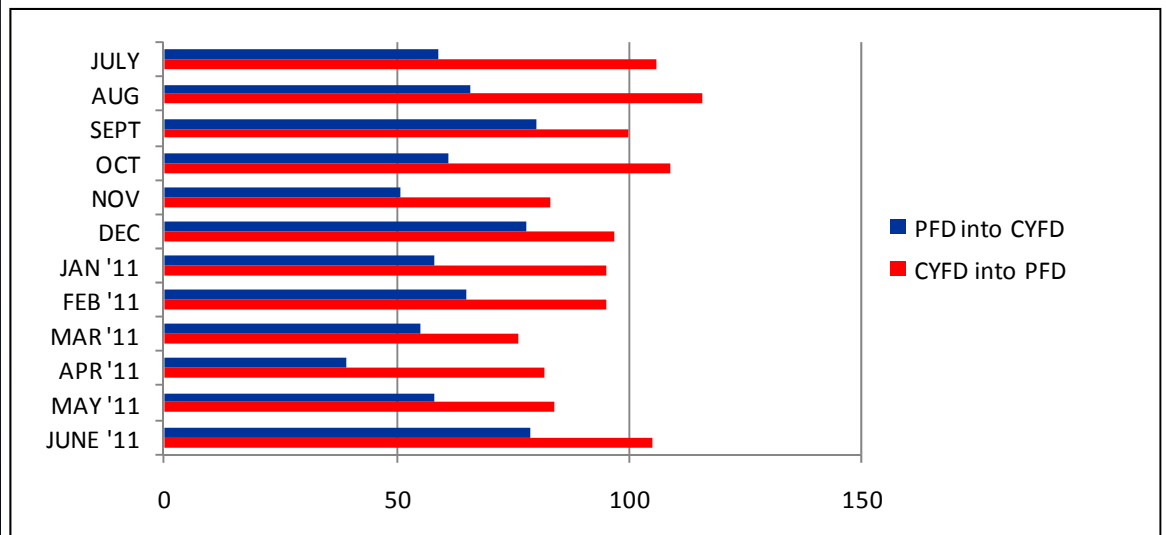
- 1st Assistant Chief Cook spoke to the Prescott Country Club Homeowners Association at their quarterly meeting.
- 16th Chief Nies and Assistant Chief Cook attended the SunDogs press conference on announcing the CHL All-Star Game in Prescott Valley in January of 2012.
- 21st Assistant Chief Cook along with Camp Verde Fire Marshal Barbara Rice participated in a 30 minute radio program discussing fireworks on KKLD's county wide radio show.
- 30th Chief Nies and Assistant Chief Cook attended the Prescott Valley Economic Development Foundations quarterly breakfast.

REQUEST FOR SERVICE PRESCOTT REGIONAL COMMUNICATIONS CENTER								
	PFD	CYFD	CVFD	GCFD	WV	OD	WK	TOTAL
MAR	579	637	252	4	7	2	1	1,482
APR	541	586	184	6	4	8	1	1,330
MAY	592	604	221	8	7	3	1	1,436
JUNE	629	654	210	11	5	3	11	1,523
TOTAL	2,341	2,481	867	29	23	16	14	5,771

SITUATION FOUND

2011	Mar	Apr	May	June
FIRE -- 2.74% of call volume	11	10	22	18
BLDG FIRE	2	0	8	3
BLDG CONTAINED	2	3	1	0
MOBILE HOME/PORTABLE BLDG	0	0	0	0
VEHICLE	0	3	2	1
BRUSH	6	3	9	10
OTHER	1	1	2	4
EMS -- EMS & Search/Rescue 63.41 % of call volume	435	396	411	416
Other type incidents 33.84% of call volume				
OVERPRESSURE	0	0	0	1
HAZMAT	4	6	6	20
SERVICE	93	77	75	97
GOOD INTENT	72	79	68	80
FALSE ALARM/OTHER	22	18	20	24
TOTAL # OF CALLS	637	586	602	656

AUTOMATIC AID



COMMUNITY RISK MANAGEMENT

By Assistant Chief Cook

We have just completed our annual babysitting class under the direction of CRMD Administrative Assistant Mandy Ayars. We had 22 students between the ages 11-15 years old which also included 3 boys this year. The four half-day classes at CYRTA consisted of stranger danger, CPR/First Aid, behavior, nutrition, fire safety, household safety, water safety, and poisons. In addition to Administrative Assistant Ayars, portions of the class were also taught by PVPD Officer Jen Miller, Fire Safety Specialist Andie Smith and Captain David Tharp. This was a very successful class and ended with all of the students receiving certificates of completion.

We issued our first permit to sell legalized fireworks in Prescott Valley on June 24th. A 20' x 40' tent was set up in Albertson's parking lot with a 10' x 20' cargo container next to it for storage. We have found the fireworks company to be very unorganized which has made the process very time consuming for the CRMD office. Multiple trips by CRMD staff have been made to finalize the permit and get them up and running.

The fireworks storage container was approximately half full of fireworks initially and within three days over half of their fireworks were sold. We have multiple signs inside and outside of the tent as required by code stating fireworks use is banned in Prescott Valley and throughout Yavapai County due to burn restrictions. This definitely has not stopped the sales of the fireworks. We can only hope that the purchasers of the fireworks will hang onto the fireworks until at least the summer rains come and the burn restrictions are lifted.



JUNE CRMD ACTIVITIES

156	Field Inspections
7	New Construction Inspections
13	Building Plan Reviews
10	Alarm / Sprinkler System Plan Review / Inspections
6	Pre-Construction Meetings
3	Fire Investigations
2	Public Talks
0	Fire Pal Classes

OPERATIONS

By Assistant Chief Cordes

The wildland season continues to be in the forefront of the news with several major fires burning throughout the state. State resources are being taxed which has resulted in out of state resources being brought in. CYFD has helped in meeting the need for resources by sending out a Type 1 engine, a water tender, and overhead personnel. With the wetting rains from the monsoon, the fire danger and demand for resources should start to subside.

Operations would like to acknowledge the efforts of all the crews and off duty personnel responding to a recent 963 fatality accident. The professional attitude and performance was commensurate with what we are used to seeing from our personnel. The unfortunate fact that one of the victims was a family member of a CYFD employee made it very difficult for all involved.



Monument Fire



MAINTENANCE

By Fleet Services Manager Scaife

Our new water tender is completed. A pre-delivery inspection trip has been scheduled to make sure that the truck has been built according to our specifications. Usually when we inspect a new piece of apparatus we will find a few items that need to be corrected, so I anticipate delivery towards the end of July. Once the truck has been delivered we will have about a month of in service time to mount all equipment and get it ready to be used. This water tender is not a replacement but instead it is a new unit to be placed at Station 59. The truck will be very similar to the units currently located at Stations 53 and 51.

With the wildland season in full swing, we have had the shop full of returning units from the local fires. Many of these trucks see abuse beyond normal wear and tear when they are on these fires, some come back just needing a good service. Chino Valley Fire District brought in a Type 3 for work and Mayer Fire District brought two of their Type 3 apparatus as well. Our single resource trucks have been on the road to these incidents and like all other trucks, when they get back in District they come to maintenance for an extensive truck inspection and service.

Annual ladder inspection and testing was held in the month of June and every one of our units passed. Our Truck Company had a few items that we needed to remedy before Diversified Ladder would sign off on our certificate. This is a normal occurrence and every year we have a few write ups that we must address. This year it was a few cracks that needed to be welded along with a small hydraulic leak. They also recommended that we replace the air bags on the rear suspension due to age; this will be done as a special project this next fiscal year. Due to the fact that

these were not an item that they felt would take the truck out of service, they allowed us to put off the repair until our next annual service.

The EPCR project has drawn to a close and maintenance has outfitted all engines with an inverter and docking station. This was a lengthy process and involved systematically removing each engine from service for approximately one day for the total install. A lot of fabrication work was involved in this project along with upholstery work (I didn't know we did upholstery work either). I would like to give credit to Dave Beck for his work in heading up this project and keeping on track with our allotted time line. Dave spent a lot of time researching and developing the docking station along with the mounting system to install these units in the trucks. The product came out well and I think that we were able to save the District money by doing this work in-house.



EPCR Station

TRAINING

By Captain Kelahan



Greetings from CYRTA - The month of June was a busy one here at CYRTA. Chief Small has been assisting with off district wildland fires. He was assigned to the Horseshoe and Wallow Fires and is currently at the Las Conchas Fire in New Mexico.

We hosted the following classes:

- PVPD Basic SWAT School for a week
- CRMD Babysitters Class for a week
- Ladder testing
- Prescott Fire Dept Class A burn for Probationary firefighter testing
- Two weekends of water shuttle drills for ISO practice and District review
- Regularly scheduled Hazmat drill

The new Arizona X-treme Extrication School (A.X.E.S.) website www.arizonaxes.org is up and we encourage all to visit the new and improved site. It makes registration easier, as well as giving potential students a chance to view pictures and short movie clips about the school. We have Nanci to thank for all her hard work on this project.

The new warehouse facility is complete and have been moving CYRTA training props into their new home. The new locker and bathroom facilities are up and running and numerous personnel have taken advantage of the new facilities.

CYFD reserves have been getting a real work out this spring with the wildfires in

and out of the District. June is the end of the quarter for the reserves and we currently have 24 of our 26 reserves in good standing and available for auxiliary staffing and other assignments. This last quarter, they completed 26 12-hour ride-alongs, a 6-hour reserve training drill, and participated in all of the water shuttle drills. They worked numerous auxiliary staffing hours and responded to more than a dozen reserve calls. Two of our reserves were utilized to go off District for the Wallow Fire.

CYRTA is looking forward to the start of the new construction this next month and finishing a few of our current projects such as the USAR training grounds and the new locations for the flashover trailer and the Class A burn trailer.

Training for the future.

Thanks,

The CYRTA Staff

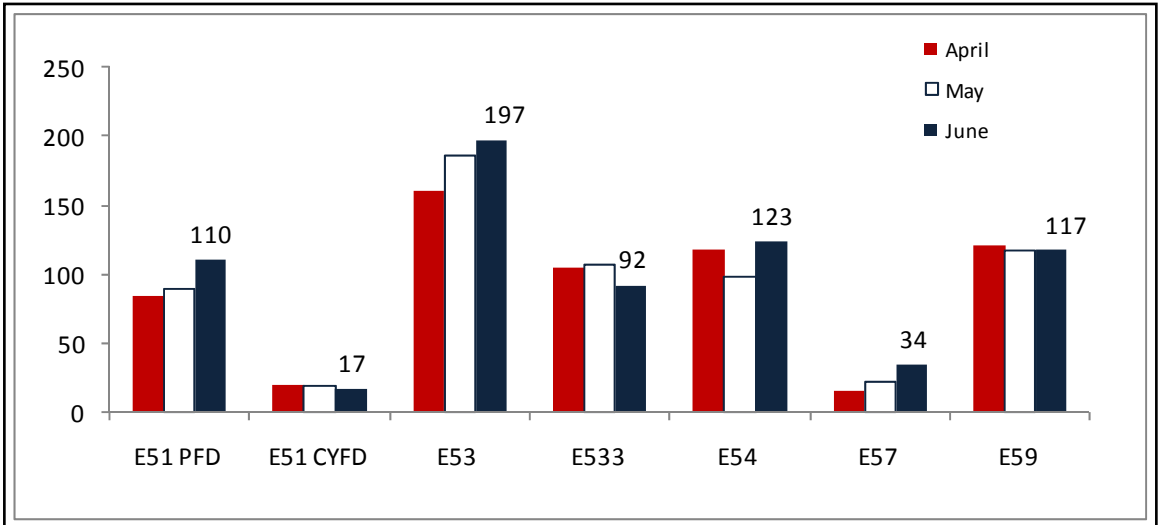


A.X.E.S. 2010 CLASS

Monthly Alarm Comparison April - June 2011

Calls by Station

Calls by station are calculated by counting the number of calls that occur in each first due station area.



Unit Responses June 2011

Unit responses are calculated by counting each unit that responds to an incident (1:1 or 1:multiple)

