

Presented to the
Central Yavapai Fire District
Board of Directors



DIVISION REPORTS

Agenda Item 5-D

September 12, 2011

CHIEF'S REPORT By Chief Nies

I have conducted meetings with the majority of CYFD employees. These meetings were designed to start building relationships between myself and staff. They ranged from 2 to 4 hours each and started with me asking, "What should the new Fire Chief know about CYFD?" There were several general themes that addressed operational concerns, as well as a perception of the employees as very dedicated and organizationally invested. Although this exercise requires a significant time investment, I believe it is a very worthwhile endeavor.

I continue to attend Prescott Valley Town Council meetings and was asked to address the Council at the August 11, 2011 meeting. I am also working on strengthening the relationship with the Town of Prescott Valley Police Department by meeting with the police chief and discussing common issues.

Assistant Chief Cook and I were guests on a KPPV radio talk show hosted by Marne Uhl. The topics covered were our upcoming ISO and accreditation. We also discussed the Prescott Valley Armed Services Memorial dedication. CYFD is providing bagpipers to play Amazing Grace at the ceremony.

Assistant Chief Bliss and I met with

the leadership of Lifeline Ambulance. Although this was originally intended to be an introductory meeting for myself, several mutual concerns were discussed. All parties agreed to continue regular meetings to maintain an atmosphere of mutual support.

Assistant Chief Dalton, Engineer Smith and I met this month with the District's physician, Dr. Ekdahl, concerning firefighter health screening improvements. Specific topics included changing cardiac stress test protocol to reduce confusion and duplication of efforts, more accurate cholesterol screening, genetic testing and a calcium scoring test. Dr. Ekdahl's staff will look into programming the Gerkin protocol into their cardiac testing equipment. They are looking into pricing for the other tests.

This month's staff meeting yielded good conversation on the need to automate staffing, procedure for filling the CYRTA assistant position, updating our discipline policy, staffing Station 58, as well as updates on Accreditation, the Draeger contract and construction updates.



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ADMINISTRATION by Assistant Chief Dalton

Employees were asked to assist in a money saving opportunity by turning their computers and monitors off. A typical computer left on for a year (6,240 hours) consumes 874 kWh of electricity, which costs almost \$100, assuming the average U.S. rate. A person working a 40-hour work week works 2,080 hours per year or 1/3 of the total hours in a year. There are approximately 38 computers within the District and an additional 12 thin clients. The thin clients already reduce energy use by up to 90% over traditional desktop PCs, and they generate no heat - which means lower infrastructure cooling requirements also. If the computers are left on 24 hours a day, 7 days a week, it would cost the District approximately \$3,800; compared to \$1,254 if the computers are only on during working hours. This calculates to a possible savings up to \$2,546 per year.

During our annual State Compensation Fund audit, the auditor presented staff with the Drug and Alcohol certification. If CYFD adopts a Drug and Alcohol testing program to include employer drug testing for employees at the time of a worker's compensation injury, the District will receive a credit on the annual premium. The credit will more than cover the costs of the drug testing. This is being presented to the CYFD policy committee.

HR Assistant Iveth Castro attended the Arizona SHRM Conference August 30 through September 2, 2011. The Arizona State SHRM Chapter holds an annual conference in the Valley focusing on a wide variety of human resource topics. This year Iveth was able to partake in the event whose theme was "Recharging for a Brighter Future". Iveth attended keynote speeches such as "Reinvent How You Do

Business. Or Go Home", "Radical Leadership: A New Era in Senior Management" and "Employment Marketing: Connecting Business Strategy with Your Company Brand Using Today's Latest Technology". In addition to the key note speeches, Iveth also sat in on a number of breakout sessions or workshops that included learning techniques to use in preparing and delivering presentations and trainings, recent legal changes that could impact public employers in Arizona and understanding how the business world has changed and how to adapt in a changing world. Iveth was able to take away insights that she can put to practice both in her professional life as well as in her personal life.

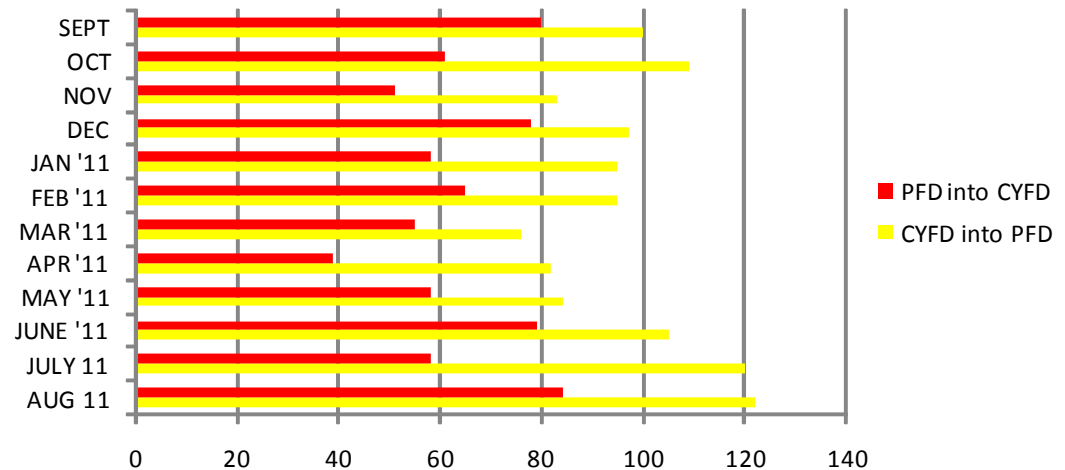
Chief Cordes, Administrative Manager Wright, and I met with Mayer Fire District to provide guidance for their upcoming captain assessment center. Due to the current financial constraints, they must conduct their testing in-house and will need some assistance from which we will try to provide.

I have evaluated many options with regard to providing writing skills training to our personnel. We have decided to bring Mary Sovick, a retired fire service professional and National Fire Academy instructor to CYRTA in October and have CYFD host 2 days of training. Chief Cordes and Administrative Manager Wright have assisted with the class scheduling, advertising and enrollment.

SITUATION FOUND

2011	May	June	July	Aug
FIRE -- 2.05% of call volume	22	18	10	14
BLDG FIRE	8	3	1	3
BLDG CONTAINED	1	0	3	1
MOBILE HOME/PORTABLE BLDG	0	0	0	1
VEHICLE	2	1	1	1
BRUSH	9	10	3	3
OTHER	2	4	2	5
EMS -- EMS & Search/Rescue 64.58% of call volume	411	416	402	439
Other type incidents 33.38% of call volume				
OVERPRESSURE	0	1	0	0
HAZMAT	6	20	11	6
SERVICE	75	97	93	111
GOOD INTENT	68	80	94	85
FALSE ALARM/OTHER	20	24	29	25
TOTAL # OF CALLS	602	656	639	680

AUTOMATIC AID



COMMUNITY RISK MANAGEMENT

By Assistant Chief Cook

The Town of Prescott Valley has been waiving impact fees on commercial development over the past few years to encouraging more commercial development in Prescott Valley. This has been very successful endeavor to both the Town and CYFD until the economy turned. The waiving of commercial fees has been challenged a number of times over the past few years by the homebuilders association as being unfair, but the homebuilders never won their battle. At this past legislative session, Governor Brewer signed a bill now making it illegal for Towns and Cities to waive impact fees which will go into effect January 1, 2012. This will definitely have an impact on future growth in Prescott Valley especially as we try to climb back out of a slumping economy.

On a positive note, the Town of Prescott Valley is trying to get the word out to potential developers of the savings of building now and not waiting until the impact fees get reinstated. A plan review meeting was held this past month with Wal-Mart, the Town of Prescott Valley and CYFD for that very reason. Wal-Mart is still planning on opening a 160,000 square foot

store in Prescott Valley. If they can be convinced to pull their building permit before the end of the year, they will save \$675,000 in impact fees. Other than Wal-Mart, our only other commercial interest is a Carl's Jr. going in by Sam's Club.

Fire Inspector Smith and I assisted Prescott Fire Department with the Public Information Officer duties for the multi-jurisdictional mass casualty drill at the Prescott Airport on August 16th.



Mass Casualty Drill - Prescott Airport

AUGUST CRMD ACTIVITIES

216	Field Inspections
33	New Construction Inspections
11	Building Plan Reviews
17	Alarm / Sprinkler System Plan Review / Inspections
8	Pre-Construction Meetings
6	Fire Investigations
6	Public Talks
0	Fire Pal Classes

OPERATIONS By Assistant Chief Bliss

The wildland effort for the Southwest is mostly over, but we still have a few people on assignments. Captain McKinnon just returned from the North East area where he was assigned to assist with the post hurricane cleanup. The fires in Texas and Oklahoma may also generate requests for assistance in the future.

Responses for fires in District were slow. The only significant structure fire occurred at a local funeral home. This fire was in the attic and was held to a small area that resulted in relatively minor damage. Overall, call volume is up once again and came close to an all time monthly record.

Work continues on re-accreditation as the cutoff date for turning in the required

documentation gets closer. The assigned lead assessor has made a few suggestions for improving our Standard of Coverage but seems to be satisfied overall. The next step will be the site visit with the entire assessor team.

Chief Small has completed his last day at the Training Center and Chief Cordes has moved to that position. I would like to wish both Chiefs good luck in their new endeavors. Captain Davis will be filling the B-Shift Battalion Chief spot temporarily until BC testing is complete.

REQUEST FOR SERVICE PRESCOTT REGIONAL COMMUNICATIONS CENTER								
	PFD	CYFD	CVFD	GCFD	WV	OD	WK	TOTAL
MAY	592	604	221	8	7	3	1	1,436
JUNE	629	654	210	11	5	3	11	1,523
JULY	755	641	186	13	6	2	3	1,606
AUG	743	680	213	6	8	5	0	1,657
TOTAL	2,719	2,579	830	38	26	13	15	6,220

MAINTENANCE

By Fleet Services Manager Scaife

The new water tender for Station 59 is coming along nicely. Most of the work has been completed and we are in the middle of installing the high pressure remote control bumper turret. Once this is done, we will perform a pump test, calibrate the gauges and get our MVD inspection. I estimate that we will place the truck in service in September. Again, this unit will be placed at Station 59 as a new unit for our fleet, increasing our number of water tenders to seven.

Camp Verde Fire District took delivery of their refurbished engine and they were very impressed with the work performed. After a couple of weeks of in-service time, the truck will come back to us so we can go over any small issues it may have. At that time, we can also check out our work and make sure everything is working as specified. This truck was a learning experience for our mechanics. It showed us the amount of time it takes to fully refurbish a unit and also what to be prepared for if we do this again.

In the shop right now, we have a Mayer Fire District truck in for repairs to the emergency electrical system. We also are replacing a turbo and exhaust manifold that are in need of repair. Mayer has visited with me and would like to start scheduling all of their units for annual maintenance and repairs once this engine is finished and returned.

Walker Fire Protection Association has also contacted me and wants to bring all of their units in for an annual service. These annual services give a good baseline to departments that do not have a full fleet maintenance program. They can get the trucks in for a service along with any light repairs and we help them to prioritize any foreseen maintenance issues

with their fleet. As these departments continue to do this, they see the benefit of keeping up on repairs and not letting them snowball into larger issues.

Chino Valley Fire District brought an engine in for some work to the door regulator assemblies and also some work to the air horn system. We also addressed an ongoing alternator noise in the radio headset system.

We have not had any major issues lately on our own fleet, just normal maintenance and repairs. One item of interest was a write up of an awful smell coming from the water tender at Station 51. It appears that on an off district assignment the water tender was filled from a natural water source such as a pond, stream, etc. Once the truck returned to the District the water was not flushed out and algae started to grow in the tank. It has been a long process to kill the algae and flush this out of the tank. I think the situation has been neutralized and the issue has been addressed. Fortunately in our area, we don't have to deal with this very often; however, in some areas this is an ongoing issue.

A lot of time has recently been spent analyzing our fleet condition and updating our capital replacement schedule. Our fleet is in great shape and this can be attributed to following a comprehensive maintenance program along with strictly monitoring and following this capital replacement schedule we have updated.

TRAINING

By Captain Kelahan



August passed quickly here at the Training Center as we said goodbye to Chief Small and welcomed Chief Cordes.

Dirt is being dug and concrete is being poured to begin the two new facilities here at CYRTA – the Warehouse and the Class A burn building. We are hoping that September's weather doesn't cause them too many delays.

CYRTA hosted the following in August:

- Healthcare Provider - CPR
- SWAT Training
- Preparations for BC Testing
- Reserve Firefighter Drill
- Reserve EPCR Training
- Prescott Fire's After Action Review for the Airport Drill
- Engineer Bi-Annual Training - Draft Pit

Chief Small was assigned to a number of wildland fires and spent many of his last work days out on incident management team (IMT) assignments, which is fitting for his dedication to our wildland program and training of our personnel in ICS / IMT skills.

Chief Cordes stepped in as the new training chief August 29th and hit the floor running with meetings with Prescott Fire Department and Chino Valley Fire District to talk about a new combined Target Safety training program and the future of other area wide cooperative training projects.

Be sure to remember the National Fallen Firefighter Golf Tournament on September 17, 2011 at StoneRidge Golf Course.

Training for the future.

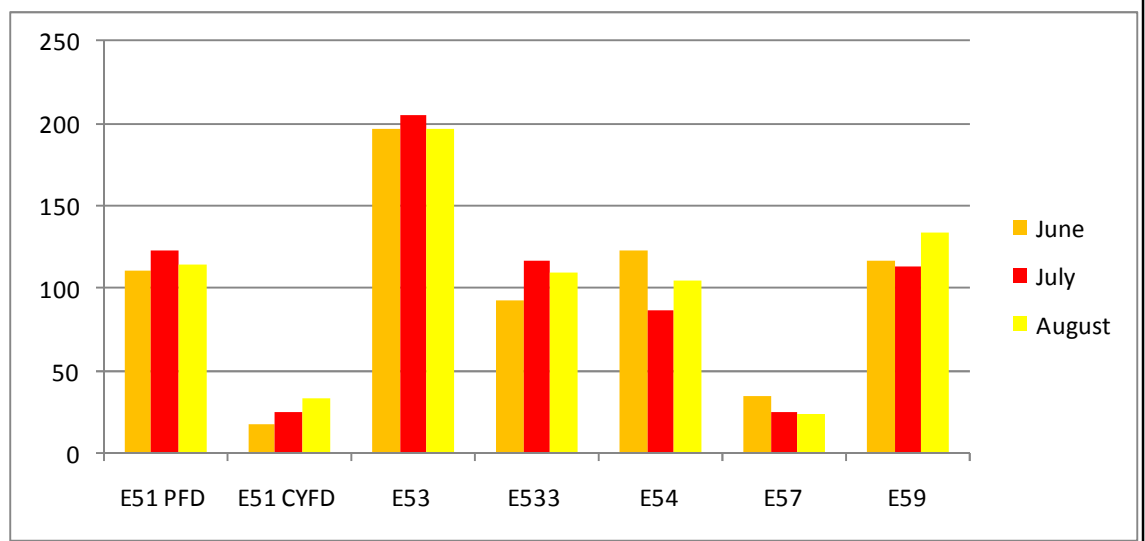
Upcoming September CYRTA Events

- **A.X.E.S. September 23, 24, 25** - Current registration is at 40 plus folks with firefighters coming from 3 New Mexico departments, 1 Nevada and a dozen different Arizona agencies. (Please come visit A.X.E.S. that weekend if you are available.)
- Engineers Written Test
- Healthcare Provider – CPR
- Engineers Practical Testing
- Conflict Resolution Class

Monthly Alarm Comparison June - August 2011

Calls by Station

Calls by station are calculated by counting the number of calls that occur in each first due station area.



Unit Responses August 2011

Unit responses are calculated by counting each unit that responds to an incident (1:1 or 1:multiple)

