

CENTRAL YAVAPAI FIRE DISTRICT
FIRE BOARD
REGULAR SESSION

October 11, 2010

MINUTES

1. CALL TO ORDER

Board Chairman William Pierce called the Fire Board Special Meeting to order on Monday, October 11, 2010 at 2:00 p.m. at Central Yavapai Fire District Training Center, 9601 E. Valley Road, Prescott Valley, Arizona.

2. ROLL CALL

Members Present: Board Chairman William Pierce, Board Clerk Charles Allen, Board Members Sandie Heiden and Tony Reiter

Members Absent: Board Member Bob Page

Staff: Chief Michael Parrish, Assistant Chief Mary Dalton and Administrative Manager Judy Wright.

3. PRESENTATIONS

A. Appreciation Awards – Captain Kelley, Captain Niemynski

Chief Parrish gave a brief history of the National Fallen Firefighters Foundation Golf Tournament and commended Captain Joe Kelley for his efforts in organizing both this year's and last year's tournaments. He stated that both were a great success, due to Captain Kelley's hard work in getting sponsors, raffle prizes and encouraging Stoneridge Golf Course to host this event. He advised that last year because of Captain Kelley's efforts, we raised \$19,992 of which \$12,285 was donated to the fund. This year, we were able to raise \$30,111 of which \$20,261 went to the foundation. He then presented Captain Kelley with a plaque to show our appreciation.

Chief Parrish then advised that the CYFD Chapter of IAFF 3066 raised \$6,500 for MDA during the Fill-the-Boot Event. This was significantly more than any other agency in the quad-city area and praised Captain Doug Niemynski for organizing all the logistical needs for CYFD. He said that Captain Niemynski also gave up a great deal of his time to be present at the various sites and that there were twenty Chapter members helping raise money this year. In appreciation for his efforts and to show our gratitude, Chief Parrish presented Captain Niemynski with a plaque.

4. APPROVAL OF MINUTES

A. Special Session of September 3, 2010

Charles Allen made a motion to approve the minutes of the Special Session of September 3, 2010. Tony Reiter seconded the motion. MOTION CARRIED.

AYES: Pierce, Allen, Heiden, Reiter
NAYS: None

- B. Executive Session of September 3, 2010 regarding Legal Advice
Tony Reiter made a motion to approve the minutes of the Executive Session of September 3, 2010 regarding Legal Advice. Sandie Heiden seconded the motion. MOTION CARRIED.

AYES: Pierce, Allen, Heiden, Reiter
NAYS: None

- C. Executive Session of September 3, 2010 regarding Personnel Matters
Sandie Heiden made a motion to approve the minutes of the Executive Session of September 3, 2010 regarding Personnel Matters. Tony Reiter seconded the motion. MOTION CARRIED.

AYES: Pierce, Allen, Heiden, Reiter
NAYS: None

- D. Special Session of September 15, 2010
Charles Allen made a motion to approve the minutes of the Special Session of September 15, 2010. Tony Reiter seconded the motion. MOTION CARRIED.

AYES: Pierce, Allen, Heiden, Reiter
NAYS: None

- E. Special Session of September 29, 2010
Tony Reiter made a motion to approve the minutes of the Special Session of September 29, 2010. Sandie Heiden seconded the motion. MOTION CARRIED.

AYES: Pierce, Allen, Heiden, Reiter
NAYS: None

5. REPORTS AND CORRESPONDENCE

- A. General Fund Financial Statements
Charles Allen made a motion to approve the September payroll, accounts payable check registers, direct deposit reports, and income statement as submitted. Tony Reiter seconded the motion. MOTION CARRIED

AYES: Pierce, Allen, Heiden, Reiter
NAYS: None

- B. Bond Update with Financial Statements
Assistant Chief Dalton advised the Board that we have almost expended all the Bond A funds.
Tony Reiter made a motion to approve the September Financial Statements as submitted. Sandie Heiden seconded the motion. MOTION CARRIED.

AYES: Pierce, Allen, Heiden, Reiter
NAYS: None

- C. Letters from Citizens
Board Chairman Pierce reviewed the letters received during the last month by the District from citizens.
- D. Monthly Division Reports
Board Chairman Bill Pierce reviewed the highlights of the monthly division reports from the Fire Chief and staff in regard to current activities of the Fire District and the status and progress relating thereto.

6. VOTE TO GO INTO EXECUTIVE SESSION

Board Chair Pierce asked that the vote to go into Executive Session include legal advice regarding Item 8B – Meet and Confer Agreement between United Yavapai Firefighters Local 3066 and Central Yavapai Fire District.

- A. Charles Allen made a motion to go into Executive Session for Legal Advice pursuant to A.R.S. §38-431.03(A)(3) regarding Training Center Drainage and Meet and Confer Agreement between United Yavapai Firefighters Local 3066 and Central Yavapai Fire District and Instruction to District Legal Counsel pursuant to A.R.S. §38-431.03(A)(4) regarding Training Center Drainage. Tony Reiter seconded the motion. MOTION CARRIED.

AYES: Pierce, Allen, Heiden, Reiter
NAYS: None

At approximately 2:20 p.m. the Board adjourned out of Public Session and into Executive Session.

At approximately 3:10 p.m. the Board reconvened in to Public Session.

7. OLD BUSINESS

- A. Training Center Drainage
Board Chairman Pierce reported that as a result of the Executive Session, no action will be taken at this time.

8. NEW BUSINESS

- A. Discussion and Possible Approval of Addendum to Intergovernmental Agreement (IGA) for Communication Equipment Maintenance between Yavapai County Sheriff's Office and Central Yavapai Fire District
Assistant Chief Dalton advised that the addendum to this agreement is to clarify vehicle use and maintenance as it relates to the above IGA.
Tony Reiter made a motion to approve addendum to Intergovernmental Agreement signed on September 20, 2010 between Yavapai County Sheriff's Office and Central Yavapai Fire District for Communication Equipment Maintenance. Charles Allen seconded the motion. MOTION CARRIED.

AYES: Pierce, Allen, Heiden, Reiter
NAYS: None

B. Discussion and Possible Approval of Meet and Confer Agreement between the United Yavapai Firefighters Local 3066 and Central Yavapai Fire District

Chairman Pierce opened this matter for discussion. Union Chapter Vice President Tharp was asked to come forward to assist in answering questions from Board Members. Mr. Whittington then asked if the Union intended this agreement to be binding and was advised that this was renewable every year and not something that would be carried over from Board to Board. There was a discussion about whether this agreement was to be part of our policy and Mr. Tharp responded that it was not intended to be part of the CYFD policy manual. Board Member Allen had several questions about why this was necessary and wondered if the Union was adding another layer of management or trying to replace the Board. Union Trustee Brown responded that they were not trying to replace the Board and that the Union would represent all employees of CYFD, not just suppression personnel. Board Member Allen then wanted to know what made the Union sure that this will give continuity and Vice President Tharp explained that since people and things change, they were just trying to get something in place to insure that things continue in the same manner. Board Member Reiter stated that this agreement could be reviewed and revoked at any time. He stated that as a member of the Phoenix Fire Department, he was a union member and that it works. Chief Parrish then asked if this should be a resolution or an agreement. He also stated that he was sure the Labor/Management meetings would continue as they have been. Board Member Heiden asked if this Board's approval would be fair to the new Board which will be seated in December. Chairman Pierce then stated that perhaps this should wait until the new board members are in place.

Tony Reiter made a motion to table this item and direct legal counsel to work with the Union Chapter Vice President Tharp to determine whether this should be an agreement or a resolution and bring this document back to the Board at the next meeting. Charles Allen seconded the motion. MOTION CARRIED.

AYES: Pierce, Allen, Heiden, Reiter
NAYS: None

C. Approve Fire Protection Contract – Dow

Tony Reiter made a motion to approve the Fire Protection Contract for the Dow property located at 8970 N. Prescott Ridge Road in the amount of \$765.00. Charles Allen seconded the motion. MOTION CARRIED.

AYES: Pierce, Allen, Heiden, Reiter
NAYS: None

D. Fiscal Year 2010 – 2011 Financial/Planning Report

Assistant Chief Dalton advised that there were some updates to the five year expenditure reports and distributed the updated copies to the Board. She also said that the Capital Replacement Schedule was not completed and that we would give this to the Board at the next meeting. There was a general discussion about the state of the economy and Chief Dalton answered questions from Board Members as to how we would try to handle some of the upcoming challenges.

E. Approve CYFD Policy Amendments

Chief Parrish asked for the Board's approval to one policy amendment. Tony Reiter made a motion to approve amendment to Policy 420.00 Benefits, regarding the Post Employment Health Plan. Sandie Heiden seconded the motion. MOTION CARRIED.

AYES: Pierce, Allen, Heiden, Reiter
NAYS: None

9. **CALL TO THE PUBLIC**

None

10. **ADJOURNMENT**

The meeting was adjourned at 4:28 p.m.



TONY REITER, Board Clerk