

Presented to the
Central Yavapai Fire District
Board of Directors



DIVISION REPORTS

Agenda Item 6-D

October 17, 2011

CHIEF'S REPORT By Chief Nies

I was out of town the first two weeks of September. Chiefs Bliss and Dalton filled in as Acting Fire Chief. From all reports both did well. Staff meeting was suspended for September but will resume in October.

The Prescott Regional Communication Center has been the topic of many discussions between partners this month. The Fire Chief met with the Police Chiefs of Prescott and Prescott Valley, the Yavapai Sherriff, as well as chief officers from Chino Valley and Prescott. While the important issues still need to be defined, preliminary discussions indicate a group willing to participate in effective strategic planning and creative solutions. Unfortunately, the Communications Center director was terminated on September 29, 2011. Chief Kappel has an interim replacement in mind and has assured us that this event will not impede our progress toward moving forward with a coordinated communications plan.

The District hosted a two conflict resolution classes, which was well attended by several area fire departments. Dennis Teel of the Federal Mediation and Conciliation Services taught the class and was well received. Several area entities have

used Dennis to mediate labor issues, so having him teach basic resolution practices will most likely reduce future need for mediation.

Yavapai County Sheriff Scott Mascher had high praise for the CYFD staff, especially our technical services folks. Sheriff Mascher felt we had a very high functioning relationship between the organizations and was quite open to sharing strategies on surviving in an atmosphere of decreasing property tax as well as strategies for dealing with increasing violence in the community.

The Pipe and Drum Corps is moving along steadily. Much needed drummers are stepping forward. I appreciate the time they are volunteering to this effort. We should see members ready



**3rd Annual NFFFF
Golf Tournament**



www.centalyavapaifire.org

CHIEF'S REPORT continued

to perform proficiently in a year or so. The team has received some generous donations and we are well on our way to outfitting the band.

The District had uniform shirts screened in pink in support of breast cancer awareness month. Members will be allowed to wear these shirts during the month of October. It is important for our constituents to know that our members understand the impact of awareness and early detection of breast cancer.

The 2011 National Fallen Firefighters Foundation (NFFF) Golf Tournament was held on September 17, 2011, at StoneRidge with great success. I want to echo the thanks from Event Coordinator Captain Kelley to all of the CYFD members who had a hand in making this year our most successful tournament to date. The tournament sold out a little more than three weeks prior to tournament day. We raffled off a little more than \$3,000 worth of great prizes during the lunch and all pin flags were awarded to the great sponsors who came through with orders as a thank you for their donation and support. A donation from the proceeds of the tournament was awarded this year to the CYFD Pipes and Drum Corps in the amount of \$1,000. After the cost of the tournament and the donation, we were able to send a donation back to the NFFF for a total of **\$15,972.00**. There is a rumor that a fellow with incredibly good looking kneecaps sent the golfers out that morning to the haunting sounds of the bagpipe, which is the second most irritating Scottish invention... right behind golf!



3rd Annual NFFF Golf Tournament
Chief Nies playing the bagpipe



IAFF 3066 Gold Sponsor

ADMINISTRATION

by Assistant Chief Dalton

The HR Section of Administration has been busy with promotional testing for the new CYRTA Project and Maintenance Assistant position, Engineer promotional testing and end of probation testing during the past several weeks. Office Assistant Frawley has been cross training in HR to learn the end of probation testing process. Administrative Manager Wright and HR Assistant Castro along with Chief Cordes and Office Assistant Bosick from the Training Division, have begun preparing for the upcoming Battalion Chief Assessment Center to take place in late October or early November.

HR Assistant Castro and Office Assistant Bosick have also started to brainstorm and will research the possibility of utilizing Adobe Acrobat Pro to develop fillable online forms for CYFD. If indeed the program functions as they hope, it could mean that CYFD will have forms such as the Supervisor's Report of Injury, witness statements and various other forms available online for our use.

Paul Giovanni with MerIT Technology Partners has been concerned about our network security. A vast number of existing and emerging threats appear on the landscape daily. It has been apparent for quite some time that security solutions from a single vendor do not provide the

level of protection necessary for today's web centric business environments.

During the past six months, MerIT Technology Partners, along with hundreds of IT firms from across the nation, have been involved in a multi-vendor security product evaluation. The goal of this program was to test and evaluate the effectiveness of layering a combination of security products in order to provide a single customer solution with the capabilities necessary to fully protect business customers. As a result, MerIT will be rolling out this platform to all customers during the next month.

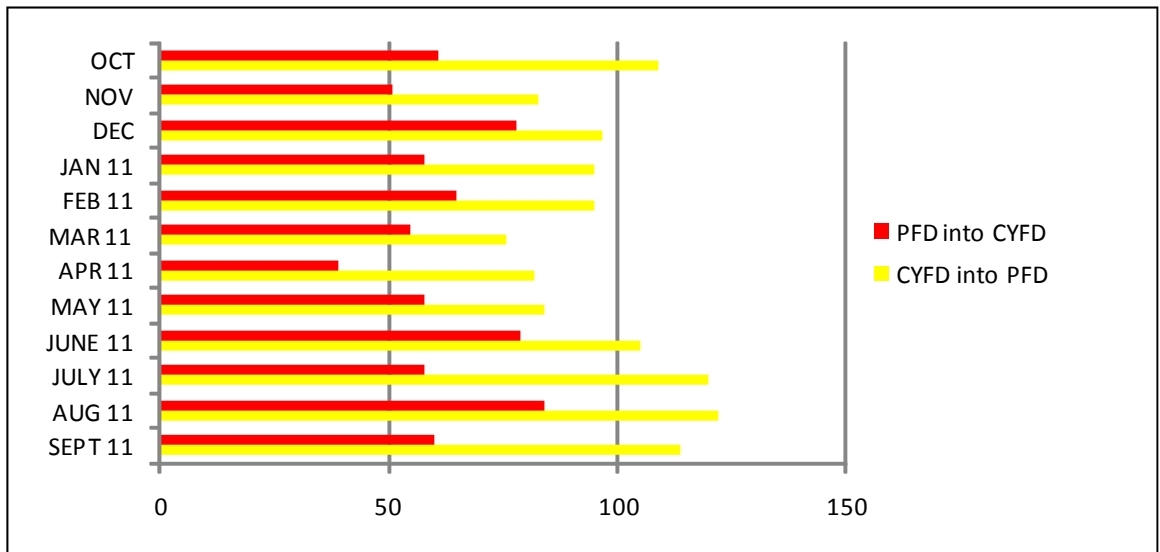
The Administrative Division is proud to announce that we now have available to all CYFD employees a method to obtain electronic copies of pay slips. This is a new Employee Self Service module that each employee can access to view and print copies of all pay slips and W-2 forms. The new module also includes tools like a 1040 tax estimator, a loan calculator, and a loan amortization calculator. In addition, employees can click on links to the IRS and Social Security Administration web-sites. Each pay date we will continue to provide one paper copy of all pay slips to each employee. Finance will no longer have to provide replacement copies of pay slips.

REQUEST FOR SERVICE PRESCOTT REGIONAL COMMUNICATIONS CENTER								
	PFD	CYFD	CVFD	GCFD	WV	OD	WK	TOTAL
JUNE	629	654	210	11	5	3	11	1,523
JULY	755	641	186	13	6	2	3	1,606
AUG	743	680	213	6	8	5	0	1,655
SEPT	673	598	182	11	9	4	6	1,483
TOTAL	2,800	2,573	791	41	28	14	20	6,267

SITUATION FOUND

2011	June	July	Aug	Sept
FIRE -- .67% of call volume	18	10	14	14
BLDG FIRE	3	1	3	0
BLDG CONTAINED	0	3	1	0
MOBILE HOME/PORTABLE BLDG	0	0	1	0
VEHICLE	1	1	1	1
BRUSH	10	3	3	2
OTHER	4	2	5	1
EMS -- EMS & Search/Rescue 64.77% of call volume	416	402	439	388
Other type incidents 34.56% of call volume				
OVERPRESSURE	1	0	0	0
HAZMAT	20	11	6	12
SERVICE	97	93	111	88
GOOD INTENT	80	94	85	97
FALSE ALARM/OTHER	24	29	25	10
TOTAL # OF CALLS	656	639	680	599

AUTOMATIC AID



COMMUNITY RISK MANAGEMENT

By Assistant Chief Cook

The Fire District has definitely seen an increase in our emergency calls this past year. With the majority of these calls being medical, this has a direct impact on Yavapai Regional Medical Center East Campus here in Prescott Valley. The Community Risk Management staff finaled the YRMC East hospital campus back in 2006. Since that time, CRMD has worked with the hospital staff to add a 24 bed birthing center and most recently a breast care center set to open October 1st. The hospital had a trigger point of 36,000 emergency room patients per year before they would have to enlarge the emergency room facility. This trigger point was reached; therefore, the hospital is looking at another building project to double the size of the emergency room facility.

CRMD has received only a few new construction plans; however, there has been a number of tenant improvement plans coming in for review. This is an encouraging sign from the local business owners that they are still busy and the interest rate on borrowing money is at an all time low. Additionally, some of the

previous vacant commercial properties within the District are opening with new tenants.



NFFF Golf Tournament
Winner of "Many Swings"
Firefighters Litchfield, Lopeman and
McFadden (Mechanic Reyes Absent)
Event Coordinator Captain Kelley

SEPTEMBER CRMD ACTIVITIES

139	Field Inspections
10	New Construction Inspections
4	Building Plan Reviews
7	Alarm / Sprinkler System Plan Review / Inspections
7	Pre-Construction Meetings
1	Fire Investigations
1	Public Talks
63	Fire Pal Classes

MAINTENANCE

By Fleet Services Manager Scaife

The new water tender had one last setback. The control unit for the foam system was not functioning when we tested pump operations. A new one has been ordered and the in-service has been pushed back to the first part of October. Maintenance has met with all three shifts at Station 59 and went over operator instructions. October 22nd has been chosen as the day for the reserves to learn how to operate this truck since they have a training drill scheduled. The bumper was extended on the front of the truck to make room for the front turret. The finished product came out great.

I'm currently working on forming a committee to work on specifications for some wildland apparatus. It was decided that to get our fleet as user friendly as possible and give the crews vehicles that work to their specifications they should be included in the specification process. Along the same lines, the new utility vehicle contract has been submitted to Rosenbauer and Brad Davis and I will be traveling to South Dakota to go over all pre-construction planning in November.

Engineer testing is currently underway and I have assigned Rick Capito to be the onsite mechanic at the testing grounds. Rick will be on hand in case of a mechanical failure as well as to help re-ready trucks in between testing candidates. I like to get all of the mechanics exposed to as much of the other aspects of the District as possible. It helps them to see why their job is so important and it helps them to develop working relationships with the other personnel in the District.

Breathing air compressor tests have once again been completed and we are half way done with the services on these units as

well. This is one of the areas that we have been able to save money by performing the tests and services in house. Mechanic Beck heads up this program and has been very instrumental in its development as well as performing the majority of the workload. Recently, the SCBA program had new air packs approved for purchase. These packs will come to maintenance for an in-service inspection and then added into our inventory program. After this is done the new packs will be placed into frontline service and older packs will be rotated to CYRTA for use in training.

We have had plenty of work from outside agencies recently. Mayer Fire had some of their apparatus in for repairs and we have currently been performing annual maintenance on vehicles for Walker Fire. Crown King Fire called to schedule two trucks next month for repair work and pump tests.

In regard to our fleet, everything has been good. A lot of routine repairs and maintenance has been performed but nothing major. One thing I have decided to start doing with our light duty fleet is an air induction service. With the newer emissions on these cars along with the quality of fuel going downhill, we have struggled with carbon build up issues in the air intake side of our gas engines. Around 30,000 to 40,000 miles we start having issues with idle speed and quality as well as gas mileage and there hasn't been a real remedy for it. I've been researching a lot of different options and recently purchased an air induction service kit from BG Products. This is a service that will cost us on average of \$35.00 per a vehicle once every 30,000 miles. This unit uses specialized chemicals under high pressure to slowly clean all of the carbon out of the intake

MAINTENANCE Continued

side of the engine. This is done while the engine is running and takes about 20 minutes. Factory performance and gas mileage is renewed and the savings in fuel alone will more than pay for this over the long run. The same service can be offered to our outside maintenance accounts for about \$150.00. The automotive industry is always changing and by keeping up to date on developing trends we keep our fleet in excellent shape and ready to go.

OPERATIONS By Assistant Chief Bliss

Chief Bliss is currently out of the country; however, he will provide a verbal Operations Division update at the Board meeting.

September Activities

- 14th Assistant Chief Cook attended the Town of Prescott Valley quarterly Town Managers Smorgasbord.
- 15th Assistant Chief Dalton and HR Assistant Castro attended the Prescott Area Human Resource training presentation.
- 15th Assistant Chief Cook spoke to the local area realtors group.
- 17th CYFD hosted the 3rd Annual NFFF Golf Tournament.
- 19th Chief Nies, Assistant Chiefs Bliss and Dalton met with PVPD Chief Fessler to discuss mutual administrative and operational concerns.
- 20th Assistant Chief Cook gave a quarterly Fire District update to the Dewey/Humboldt Town Council. along with the Town Magistrate and the Yavapai County Sheriff's office.
- 21st Assistant Chief Dalton met with the AFDA Executive Board to discuss upcoming legislative proposals.
- 21st Assistant Chief Dalton and Finance Manager Golden teleconferenced with Mark Reader of Stone and Youngberg to discuss options the District has in regard to financing and repayment of our current bond issuance.
- 22nd Chief Nies, Assistant Chiefs Cook and Dalton attended the Prescott Regional Communication Center (PRCC) Partner's Meeting. Chief Nies and Assistant Chief Dalton met with PRCC Director Smith afterwards to discuss some of the District's communication center concerns.
- 22nd Chief Nies attended the Prescott Valley Town Council Meeting.
- 27th Chief Nies and Assistant Chief Dalton attended the Conflict Resolution Class at CYRTA.
- 28th Chief Nies met with Sheriff Mascher to discuss their respective organizational concerns.
- 28th Chief Nies and Assistant Chief Dalton met with Prescott Police Chief Kappel to discuss the Prescott Regional Communication Center operations.
- 30th Chief Dalton assisted Mayer Fire District as an evaluator for their Company Officer Assessment Center.

TRAINING

By Chief Cordes

September was a busy month for CYRTA as quarterly training started after our summer break from training. We temporarily shut down the flashover prop for safety concerns until which time we can conduct an investigation over its operation. We hope to come up with some control measures that would increase our safety margins and improve the comfort level in its operation.

CYRTA hosted the annual A.X.E.S. class with fifty five participants and seven instructors. We had participants from twenty seven departments and two states. This class as well as past classes received rave reviews from all that participated.

We generated about \$2,000 in revenues and provided 6 slots for CYFD students. The economic benefit to the Prescott Valley area is believed to be between \$10,000 and \$13,000 from meals and lodging. Thanks goes to Captain Kelahan, the CYRTA Staff, Reserves, and Fire Corps personnel that helped make this a success.

The CYRTA site was also used for the Conflict Resolution training as well as the Engineer promotional practical training.

We welcome Chris Pena to the CYRTA staff as a full time employee.



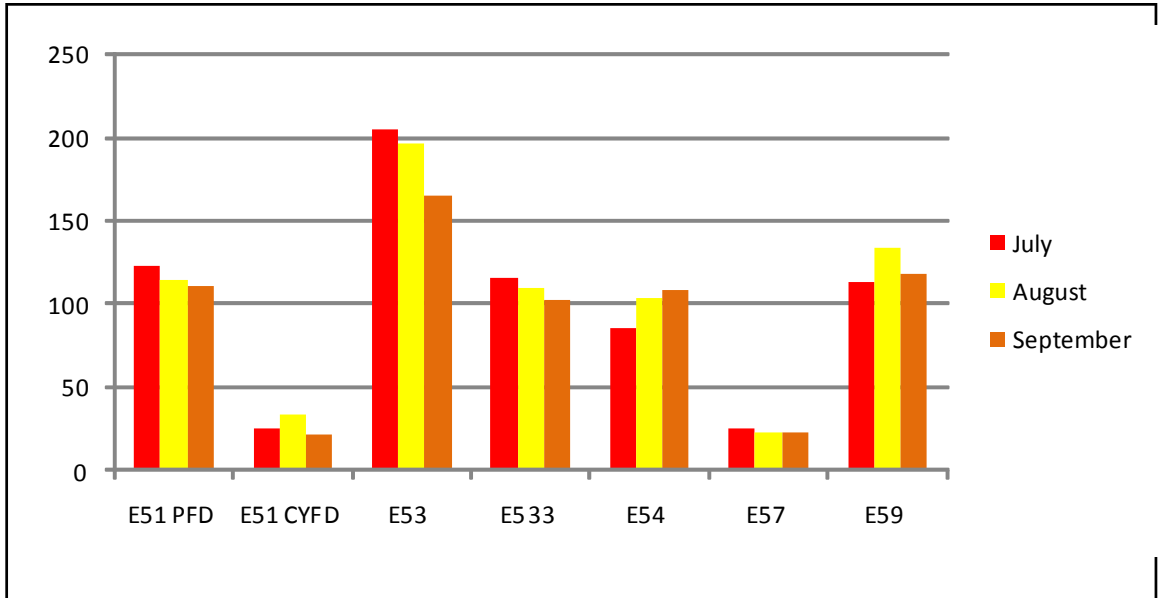
A.X.E.S. 2011



Monthly Alarm Comparison July - September 2011

Calls by Station

Calls by station are calculated by counting the number of calls that occur in each first due station area.



Unit Responses September 2011

Unit responses are calculated by counting each unit that responds to an incident (1:1 or 1:multiple)

