

CENTRAL YAVAPAI FIRE DISTRICT  
FIRE CODE BOARD OF APPEALS

November 18, 2008

MINUTES

1. **CALL TO ORDER**

Chairman Bill Otwell called the Fire Code Board of Appeals meeting to order on Tuesday, November 18, 2008 at 11:00 a.m. at Central Yavapai Fire District Training Center, 9601 E Valley Road, Prescott Valley, Arizona.

2. **ROLL CALL**

Members Present: Steven Klein, Charles Montalbano, Norm Pariseau, Mike Young and Bill Otwell.

Staff Present: Fire Marshal Charlie Cook, Fire Safety Specialist Rod Lopez, Fire Safety Specialist Crystal Taylor-DeScheen, Fire Safety Specialist Andie Smith and Office Assistant Mandy Ayars

Members Absent: None

3. **APPROVAL OF MINUTES**

- A. Board Chairman Otwell made a motion to approve the minutes of the meeting of Tuesday, December 19, 2006 and No Quorum minutes on November 27, 2007. Board member Charlie Montalbano seconded the motion. There was no discussion. **MOTION CARRIED.**

AYES: Otwell, Young, Klein, Montalbano, Pariseau  
NAYS: None

4. **NEW BUSINESS**

- A. Election of Appeals Board Chairman and Clerk (2007-2008) Board Member Montalbano nominated Chairman Otwell to continue in his position. Norm Pariseau seconded the nomination. Norm Pariseau nominated Steven Klein for clerk. Charlie Montalbano seconded the motion. There was no further discussion. **NOMINATIONS APPROVED**

AYES: Otwell, Klein, Young, Pariseau, Montalbano

NAYS: None

5. **REPORTS**

Fire Marshal's Report:

Fire Marshal Cook thanked the board for their time and willingness to serve on the board. He then gave a report on activities in the fire district for the past year. This report is attached.

7. **CALL TO THE PUBLIC**

There was no response to the call to the public.

8. **ADJOURNMENT**

The meeting was adjourned at 12:00 p.m.

DRAFT