

CENTRAL YAVAPAI FIRE DISTRICT
FIRE BOARD
REGULAR SESSION

January 11, 2010

MINUTES

1. **CALL TO ORDER**

Fire Board Chairman Bill Pierce called the Fire Board Meeting to order on Monday, January 11, 2010 at 2:00 p.m. at Central Yavapai Fire District Training Center, 9601 E. Valley Road, Prescott Valley, Arizona.

2. **ROLL CALL**

Members Present: Board Chairman Bill Pierce, Board Clerk Charles Allen, Board Member Bob Page

Members Absent: Board Members Sandie Heiden and Tony Reiter

Staff: Chief Michael Parrish, Assistant Chief Mary Dalton and Administrative Manager Judy Wright.

Chairman Pierce asked if there was an update on Board Member Sandie Heiden. Assistant Chief Dalton responded that she was recuperating well at home.

3. **PRESENTATIONS**

A. **Swear In New Reserve Firefighter**

Bleu Edwards was present and sworn in to the rank of Reserve Firefighter

B **Presentation of Past Training Officer Plaques**

Charles Cook, Alex McKinnon, Jeff Polacek and Davin Vanatta were presented with plaques in recognition of their services as past Training Officers of the District.

4. **APPROVAL OF MINUTES**

A. **Regular Session of December 14, 2009**

Charles Allen made a motion to approve the minutes of the Regular Session of December 14, 2009. Bob Page seconded the motion. MOTION CARRIED.

AYES: Pierce, Allen, Page
NAYS: None

B. Executive Session of December 14, 2009

Bob Page made a motion to approve the minutes of Executive Session of December 14, 2009. Charles Allen seconded the motion. MOTION CARRIED.

AYES: Pierce, Allen, Page
NAYS: None

5. **REPORTS AND CORRESPONDENCE**

A. Fire Board Chairman's Report

Board Chairman Pierce reported that he had signed checks at the Administration Office.

B. General Fund Financial Statements

Bob Page made a motion to approve the December payroll, accounts payable check registers, direct deposit reports, and income statement as submitted. Charles Allen seconded the motion. MOTION CARRIED.

AYES: Pierce, Allen, Page
NAYS: None

C. Bond Update / Bond Financial Statements

Assistant Chief Dalton advised the Board that she had taken the construction documents for the restroom and storage room to the Town of Prescott Valley for permits to be issued.

Charles Allen made a motion to approve the December Financial Statements as submitted. Bob Page seconded the motion. MOTION CARRIED.

AYES: Pierce, Allen, Page
NAYS: None

D. Letters from Citizens

Board Chair Bill Pierce reviewed the letters the District received last month.

E. Monthly Division Reports

Board Chair Bill Pierce reviewed the highlights of the monthly division reports from the Fire Chief and staff in regard to current activities of the Fire District and the status and progress relating thereto. Chief Parrish answered questions from Board Members regarding out of District calls. Assistant Chief Dalton updated the Board on the Assessed Value received from the County. Chief Parrish also stated that Firefighter Nick Fournier had completed his paramedic training.

Training Chief Small advised that there was an article in the Prescott Courier regarding the IMT Training that was held at CYRTA last week.

6. VOTE TO GO INTO EXECUTIVE SESSION

Charles Allen made a motion to go into Executive Session for Legal Advice pursuant to ARS §38-431.03(A)(3) and ARS §38-431.03(A)(4) re Training Center Center Drainage. Bob Page seconded the motion. MOTION CARRIED

AYES: Pierce, Allen, Page
NAYS: None

At approximately 2:27 p.m. the Board adjourned out of Public Session and into Executive Session.

At approximately 2:36 p.m. the Board reconvened into Public Session.

7. OLD BUSINESS

A. Training Center Drainage

Chairman Pierce advised that as a result of the Board's Executive Session, no action will be taken at this time.

8. NEW BUSINESS

A. New Fire Protection Contract – Siegel

Assistant Chief Dalton answered questions from Board Members about the calculation of contract fees for homeowners outside the District.

Bob Page made a motion to approve the Fire Protection Contract for the Siegel property located at 11605 E. Harley Drive, Coyote Crest, Prescott Valley, in the amount of \$763.86. Charles Allen seconded the motion. MOTION CARRIED

AYES: Pierce, Allen, Page
NAYS: None

B. Surplus Vehicles

Chief Parrish, Assistant Chief Dalton and Fleet Services Manager Scaife answered questions from Board Members regarding the values of vehicles for surplus.

Charles Allen made a motion to approve the surplus of Vehicles #532, 534, 554 and 503 and to advertise them at the prices stated. Bob Page seconded the motion. MOTION CARRIED.

AYES: Pierce, Allen, Page
NAYS: None

9. **CALL TO THE PUBLIC**

None

10. **ADJOURNMENT**

The meeting was adjourned at 2:44 p.m.

Charles Allen, Board Clerk