

CENTRAL YAVAPAI FIRE DISTRICT
FIRE BOARD
REGULAR SESSION

March 8, 2010

MINUTES

1. **CALL TO ORDER**

Fire Board Chairman Bill Pierce called the Fire Board Meeting to order on Monday, March 8, 2010 at 2:00 p.m. at Central Yavapai Fire District Training Center, 9601 E. Valley Road, Prescott Valley, Arizona.

2. **ROLL CALL**

Members Present: Board Chairman Bill Pierce, Board Clerk Charles Allen, Board Members Sandie Heiden, Bob Page and Tony Reiter

Members Absent: None

Staff: Chief Michael Parrish, Assistant Chief Mary Dalton and Administrative Manager Judy Wright

At this point, Chairman Pierce spoke briefly about forming the District 45 years ago and introduced Mr. George Goodwin, who was one of the founding members of the District.

3. **PRESENTATIONS**

A. **President's Volunteer Service Award for Fire Corps Volunteers**

Chief Parrish presented the President's Volunteer Service Award to Fire Corps Members Jace Hall and Justin Postula and thanked them for their service to the District. He also thanked Administrative Manager Judy Wright for her management of the District's Fire Corps program.

B **2009 Alarm Summary Presentation**

Records Management Specialist Leona Jaeger did a power point presentation of 2009 calendar year alarm summary and answered questions from Board Members.

4. **APPROVAL OF MINUTES**

A. **Regular Session of February 8, 2010**

Charles Allen made a motion to approve the minutes of the Regular Session of February 8, 2010. Tony Reiter seconded the motion. MOTION CARRIED.

AYES: Pierce, Allen, Heiden, Page, Reiter
NAYS: None

- B. Executive Session of February 8, 2010
Bob Page made a motion to approve the minutes of Executive Session of February 8, 2010. Tony Reiter seconded the motion. MOTION CARRIED.

AYES: Pierce, Allen, Heiden, Page, Reiter
NAYS: None

5. REPORTS AND CORRESPONDENCE

- A. General Fund Financial Statements
Tony Reiter made a motion to approve the February payroll, accounts payable check registers, direct deposit reports, and income statement as submitted. Bob Page seconded the motion. MOTION CARRIED.

AYES: Pierce, Allen, Heiden, Page, Reiter
NAYS: None

- B. Bond Update / Bond Financial Statements
Charles Allen made a motion to approve the February Financial Statements as submitted. Tony Reiter seconded the motion. MOTION CARRIED.

AYES: Pierce, Allen, Heiden, Page, Reiter
NAYS: None

- C. Letters from Citizens
Board Chair Bill Pierce reviewed the letters the District received last month.

- D. Monthly Division Reports
Board Chairman Bill Pierce reviewed the highlights of the monthly division reports from the Fire Chief and staff in regard to current activities of the Fire District and the status and progress relating thereto.

6. VOTE TO GO INTO EXECUTIVE SESSION

Tony Reiter made a motion to go into Executive Session for Legal Advice pursuant to ARS §38-431.03(A)(3) and ARS §38-431.03(A)(4) re Training Center Drainage. Charles Allen seconded the motion. MOTION CARRIED

AYES: Pierce, Allen, Heiden, Page, Reiter

NAYS: None

At approximately 2:26 p.m. the Board adjourned out of Public Session and into Executive Session.

At approximately 2:31 p.m. the Board reconvened into Public Session.

7. OLD BUSINESS

A. Training Center Drainage

Chairman Pierce advised that as a result of the Board's Executive Session, no action will be taken at this time.

8. NEW BUSINESS

Assistant Chief Dalton asked that that the Board consider item 8B prior to item 8A since the Wage and Benefit requests were a part of the Budget.

B. Review Fiscal Year 2010-2011 Wage and Benefit Requests

On behalf of the Wage and Benefit Committee, Captain David Tharp presented this year's requests to the Board and asked for their consideration of these items.

A. Fiscal Year 2010-2011 Budget Goals and Guidelines

Assistant Chief Dalton distributed information pertaining to assessed values and tax rates. When compiling necessary base budget items, high priority program improvement requests and final valuation numbers, it appears the District would need to increase its levy between two and three percent from this current year's levy. The increase would result in the average homeowner paying an additional \$5.00 to \$8.00 on 2011 CYFD tax bill. In this current fiscal year, the budget was reduced by over \$1 million through the freezing of employee wages, reduction in supervisory assignment pay, reduction in training and travel, as well as a host of other budgetary reductions. This reduction decreased the average CYFD homeowner's 2010 tax bill by \$16.36. In looking at the long-term financial picture, it appears that a small increase in the tax levy next fiscal year will assist the District in meeting its long-term goals without having a significantly sharp increase in the levy in a future year. The Board expressed concern with any increases to the current levy amount and the opportunity to review a draft budget, including the high priority items, at the April Board meeting. A lengthy discussion followed and Chief Parrish and Assistant Chief Dalton answered questions from Board Members. Board Members also agreed to include the Wage and Benefit Committee recommendations in the draft budget and also asked that staff provide a scenario to re-institute wage increases for personnel.

C. Progress Report for Fiscal Year 2009-2010 Annual Goals

Chief Parrish updated the Board on the progress of our 2009-2010 Annual Goals. There were several questions regarding the Communications Project and Chief Parrish suggested a special study session with the Board to update them further on this issue.

D. Central Yavapai Fire District – 45 Years

Chief Parrish stated that March 10th would mark the 45th anniversary of Central Yavapai Fire District and invited everyone to participate in a small celebration in the CPAT building following the Board meeting. He also recognized Records Management Specialist Leona Jaeger for her dedication and hard work in putting together this event and presented her with some flowers to show our appreciation.

9. CALL TO THE PUBLIC

Mr. George Goodwin commented on how much the District had grown in the last 45 years.

10. ADJOURNMENT

The meeting was adjourned at 3:35 p.m.

Charles Allen, Board Clerk