

Presented to the
Central Yavapai Fire District
Board of Directors



DIVISION REPORTS

Agenda Item 6-D

November 21, 2011

CHIEF'S REPORT By Chief Nies

I attended the Prescott Valley (PV) Chamber of Commerce breakfast meeting in October where employee wellness was discussed. Several speakers presented information regarding women's health as well as mental health issues.

I made a presentation on behalf of the Fire District to the PV Citizen's Academy attendees. Topics included automatic aid, budgeting, capital growth, and community programs. PV Police Chief Fessler presented the law enforcement portion of public safety.

Along the lines of public safety cooperation, Chief Fessler and I presented SWAT Paramedic IGA background information to the PV Town Council. Council members expressed concern that the process had taken 10 years. PV Attorney Ivan Legler commented that the attorneys were the impediment to the program moving forward. He credited the fire and police chiefs with setting aside "turf" issues and finding a way for the program to move forward. The PV Town Council unanimously approved the agreement on October 27, 2011.

Chief Fessler and I also met with Motorola Representative Carrie Hemmen to discuss regional radio

issues. She is a former assistant police chief who has embarked on a radio communications career. She gave us very good information regarding informational opportunities to ensure the Prescott Regional Communication Center (PRCC) remains a viable partner both locally and state wide. She also made suggestions to assist with facilitating of the strategic planning of public safety communications for central Yavapai County.

Senior staff met with the new Yavapai County Emergency Management Coordinator Denny Foulk. He is very interested in helping public service agencies work more cooperatively. We asked him if he would be willing to help with regional communications issues; specifically, a more functional CAD system. He believes there may be federal grants available to assist with improving our technology base. Our discussions with Denny will be on-going.



November 11, 2011

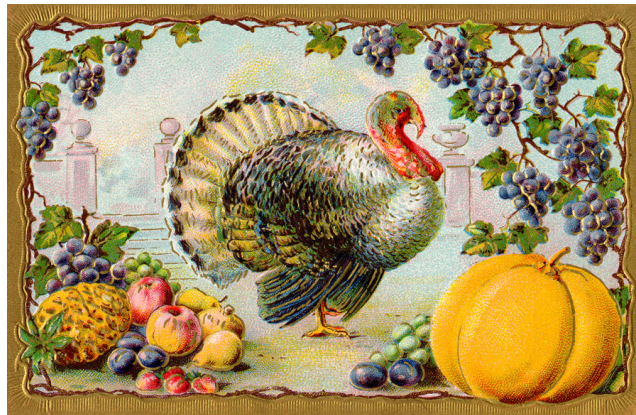
CHIEF'S REPORT continued

I hosted a meeting with Prescott and Prescott Valley Police Chiefs Kappel and Fessler to discuss a strategic overview of the PRCC. Many issues were clarified by the open exchange of ideas and information. We decided to identify the respective organization's operational needs with respect to regional communications and then move toward a process to implement a strategic plan to address these needs.

The City of Prescott is exploring other options for providing fire and EMS service. I attended the study session on

November 1, 2011. Chief Martinez made a budget presentation which included a cursory exploration of utilizing a fire district as well as private fire protection. The Prescott City Council voiced their disinterest in pursuing those options.

The PV Chamber of Commerce hosted a Vision 2025 meeting. Captain Tharp and I participated in a work group tasked with revising the original vision statement. The attendees provided an excellent cross section of ideas for that statement.



REQUEST FOR SERVICE PRESCOTT REGIONAL COMMUNICATIONS CENTER								
	PFD	CYFD	CVFD	GCFD	WV	OD	WK	TOTAL
JULY	755	641	186	13	6	2	3	1,606
AUG	743	680	213	6	8	5	0	1,655
SEPT	673	598	182	11	9	4	6	1,483
Oct	651	658	186	15	7	5	1	1,523
TOTAL	2,822	2,577	767	45	30	16	10	6,267

ADMINISTRATION by Assistant Chief Dalton

SCF Arizona, the District's workman's compensation carrier, has modified our rates. The firefighters had the largest increase of 9.9%; this equates to an additional \$20,000 per fiscal year. Also, the volunteer rates increased by 6%; however, since this is a relatively small group, the annual increase should only be approximately \$50. Clerical rates decreased by 4.8% for savings of approximately \$60. We are now required to report reserve's actual earnings at the higher firefighter rate; however, since the previous computation was based on months of service, the new method will actually save the District approximately \$2,500 per year.

Another increase to the District is the Arizona State Unemployment Tax. The State is now charging an additional .4% special assessment retroactively to Jan 1, 2011. This special assessment is being used to repay loans used to pay unemployment insurance benefits to eligible claimants after Arizona's unemployment trust fund became insolvent during the economic recession. The District paid \$2,880 in October and starting with the third quarter, the amount will increase to .5%, costing the District \$94. The annual amount of this special assessment to the District will be approximately \$3,500.

Administrative/IT Assistant Laura Mowrer has been assisting in the Community Risk Management Division (CRMD) as Mandy Ayars has been on family medical leave for the past month. She has been extremely busy trying to keep up with many of her regular duties, as well as helping with Mandy's responsibilities. We have brought on a part-time temporary office assistant, Aileen Casillas, to help with the

telephones and other miscellaneous duties. While this has been a challenging time for Laura, it has also been an opportunity for her to cross-train and learn more about CRMD.

The Communications Section has been working on the installation and testing of microwave and routing equipment at Stations 54, 55, 533, 59, Spruce Mountain, Squaw Peak, the CYRTA communications building, and the Glassford Hill temporary site. They have continued with the installation of equipment in the communication building. The HVAC at Spruce Mountain was repaired along with the generator at Mt. Francis. The communication technicians have been working with the Yavapai County Sheriff's Office (YCSO) to investigate the interference problems on Spruce and looking into the feasibility of adding two additional repeater sites. These future YCSO repeater sites would be located at I-17/Cordes Lakes and in the Village of Oak Creek area. Our existing intergovernmental agreements for our technicians to provide various agencies with technical communication services are working well. Although the Fire Board initially approved the agreement with the



HR Assistant Castro, Office Assistant Frawley, Finance Manager Golden, Temp Office Assistant Casillas

ADMINISTRATION *continued*

Chino Valley Police Department, we have been working with them to make some modifications to the agreement. We have also been working on an agreement with Yavapai County Public Works.

Records Management Specialist Leona Jaeger has submitted incident data to the National Fire Incident Reporting System (NFIRS) through August, and she is still reviewing September and October data readying it for transmittal. CYFD has been submitting data to NFIRS electronically since 2005. Submissions are a requirement for most federal grants; we currently have two grants that require validation of NFIRS submission records. NFIRS is the largest fire service incident-based database in the world with more than 21.5 million incidents being reported in calendar year 2010 from more than 22,800 fire agencies. This means an incident was reported every 1.5 seconds and a fire incident was reported every 25 seconds. The sheer size of this database, with more than 35 years of incidents, makes it a valuable tool at the local, state, and national levels. NFIRS provides utility programs that allow fire agencies to submit their incidents directly into the national database in addition to enabling statistical reports to be generated from the compiled data.

We have continued making the final preparations for the upcoming battalion chief promotional testing process. The first step in the process is a written exam; three company officers successfully passed. They will now move on to the assessment center which will be held the week of November 7th. Our evaluators are coming from various departments in Arizona and they will be participating in our assessor training on Monday.

Chief Dalton and Administrative Manager Wright attended a Legal Update for Public Sector class in Phoenix which covered new employment law changes affecting Arizona governmental entities. Chief Dalton also attended the Arizona Government Finance Officers annual budget forum and economic forecast session. We have continued to be very involved with fire district legislative issues and have been meeting with our State legislative representatives to educate them on current fire district challenges. Lastly, we assisted with teaching at the Captain's Academy again this year.



COMMUNITY RISK MANAGEMENT

By Assistant Chief Cook

Fire Safety Specialist Crystal Macari received an on-the-job injury on October 11th. She was in the Highland Pines area taking pictures of a bridge when the injury occurred. She is currently home recuperating and it is unknown when she will return to work. This has created a heavy workload in CRMD, since we did not replace Inspector Lopez when he retired in July. Firefighter Jeremiah King has been on light duty and has been assisting CRMD. He has done an excellent job picking up the slack and keeping our inspections up to date. Starting the week of November 7th, one individual from each shift will be assisting CRMD during business hours.

With only two fire investigators, we were hit hard in October with fires. We had six fires resulting in two fatalities; another victim from the most recent fire is still in the hospital. Additionally, the home that burned in Talking Rock was valued at over \$1,000,000.

CRMD is starting to see an increase in plan submittals. We are currently reviewing plans for the new Prescott Valley Walmart, a Carl's Jr., and three new submittals from Yavapai Regional Medical Center for a hospital addition and doctor's offices. This is definitely an encouragement to a slumping economy.



Engines onscene at Four Mile Creek Fire

OCTOBER CRMD ACTIVITIES

140	Field Inspections
11	New Construction Inspections
10	Building Plan Reviews
12	Alarm / Sprinkler System Plan Review / Inspections
14	Pre-Construction Meetings
6	Fire Investigations
0	Public Talks
66	Fire Pal Classes

OPERATIONS

By Assistant Chief Bliss

October was a very busy month with a total call volume of 656 which included seven structure fires and several serious motor vehicle accidents. Three of the fires involved rescues by CYFD firefighters; two of these were fatalities. Although fires that involve fatalities do occasionally occur, CYFD has not had a large number of these in the past. I am saddened by the loss of life, but very proud of the crews that entered the structures to make the rescue attempts. The largest fire was in Talking Rock which required a second alarm response to extinguish. Fortunately, the resident of this house was able to exit safely on his own. Engines and chief officers from CYFD, PFD, CVFD, and WVFD worked well together and demonstrated the excellent cooperation that exists among the area fire agencies.

Although the wildland fire season is over, the Prescott Valley area recently had a significant quantity of smoke as a by-product of a planned burn conducted by the Prescott National Forest. The Forest Service usually conducts these types of

burns during October and November to reduce the fire load in the forest. CYFD occasionally assists with these operations which serve as useful training for our personnel.

Captain Stooks and Firefighter Reyes successfully completed their probationary year in October. Congratulations to both.

All accreditation documentation has been submitted to the assessors and we are waiting for their feedback; this is expected by November 5th. At that time we will either schedule a site visit for the assessment team or be requested to make changes or improvements to the submitted documentation. If all goes well, we expect to have the site visit this winter. The Accreditation Executive Board will make the final review in March and will either approve or deny the accreditation status. The original review was held in Orlando, Florida; however, this one will take place in Las Vegas, Nevada.

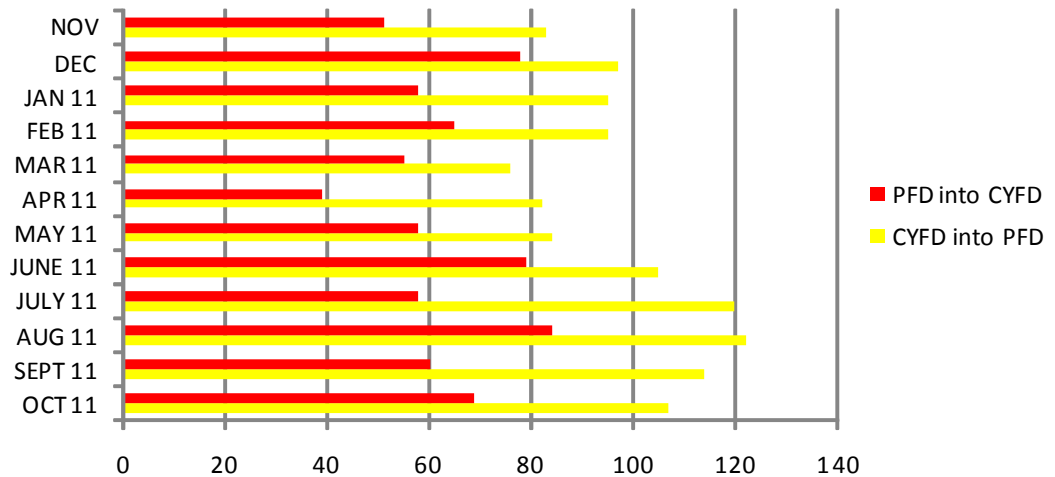


Four Mile Creek, Talking Rock

SITUATION FOUND

2011	July	Aug	Sept	Oct
FIRE -- .67% of call volume	10	14	14	12
BLDG FIRE	1	3	0	3
BLDG CONTAINED	3	1	0	3
MOBILE HOME/PORTABLE BLDG	0	1	0	4
VEHICLE	1	1	1	1
BRUSH	3	3	2	1
OTHER	2	5	1	0
EMS -- EMS & Search/Rescue 64.77% of call volume	402	439	388	447
Other type incidents 34.56% of call volume				
OVERPRESSURE	0	0	0	0
HAZMAT	11	6	12	9
SERVICE	93	111	88	82
GOOD INTENT	94	85	97	81
FALSE ALARM/OTHER	29	25	10	24
TOTAL # OF CALLS	639	680	599	655

AUTOMATIC AID



MAINTENANCE By Fleet Services Manager Scaife

We have completed the breathing air compressor services, and the compressors look to be in great shape. We currently have three of these units, one at the training center, which is used the most and the other two are located at Station 53 and 57. During our capital replacement schedule meeting, we discussed the life expectancy of these units. After some research, we determined it was best to periodically add funds to the SCBA replacement budget and earmark it for compressor replacement. This will allow us to monitor when and where we need air compressors based on usage and have the appropriate funds available when needed.

I met with the recently assembled wildland vehicle committee, and we are compiling ideas for a Type 3 and a Type 6 vehicle. If all goes as planned, specs should be completed in December. Last month the Board approved the purchase of a new truck; this vehicle has been ordered and should be delivered in 6 weeks. Once the utility bed is installed, it will be put in service in our Facility Maintenance Division. The old vehicle will be used by Fire Corps volunteers and Vehicle 525, an old Chevy Suburban, will go to surplus.

Walker Fire Protection Association has continued to bring in vehicles for annual service, mostly routine repairs; however, there were a couple vehicles requiring extensive repairs. One truck had a check engine light on for some persistent issues with the EGR system. It is a good feeling to bring a truck into our shop for work and return it knowing that it is fixed and running better than it has in a long time. Crown King Fire District made the long trip to our facility to have a rescue unit worked on. It needed all of the glow plugs for the diesel engine replaced along with the main control relay. Mayer Fire District

has had a couple of their ambulances in for service and repairs as well. Typically the issues we see with ambulances are electrical and can take some time to diagnose. We also repaired a truck with lighting issues and made structural repairs to the seats. Mayer Fire District employee Ryan Trask has been assigned as their vehicle maintenance coordinator. He recently scheduled an appointment to go over all aspects of fleet maintenance and to get input as to how to improve their program.

Prescott Valley Police Department (PVPD) brought in the mobile command unit to have airbags installed to increase the load range carrying capacity. This unit is a joint venture of PVPD and CYFD. When repairs are needed, we provide the labor free of charge and they provide the parts and materials. PVPD Lieutenant James Edelstein also contacted me regarding the possibility of CYFD performing work on some of their fleet. I will keep the Fire Board updated as these conversations continue.

We are starting our annual service work on patrols and water tenders soon. The Communication Division has moved out of our shop and they now recognize all of the tools they no longer have access to use. Maintenance took some time and fabricated a nice table for them to perform their shop work on along with a heavy duty grinder stand with a variable rate grinder attached. Long ago we learned the hard way that if you want something heavy duty enough for daily use, you may as well make it yourself.



TRAINING

By Chief Cordes

CYRTA has been very busy since the last Board meeting as construction continues to make great progress. The Class A building is coming out of the ground and the confined space props are being buried. The warehouse is being sheeted and is on schedule.

We hosted a basic business writing class, instructed by Mary Sovick, a well known National Fire Academy instructor and author of various fire trade journals. This class was open to CYFD personnel and outside participants. The primary intent of the class was to help our employees improve their writing skills. The need for this class was identified through past promotional exams.

We just finished hosting quarterly training which will now move to the Prescott Training Center for the next quarter. During the last quarter training the

Draeger propane props were used repeatedly with no deficiencies noted. Twenty to twenty-two reserves were trained on the new water tender.

We co-hosted the Captains' Academy with the Prescott Area Training Group. The class was very successful with instruction coming from several valley chief officers as well as some of our local officers. Dennis Compton, a well known retired chief from Phoenix and Mesa with many years of experience, was the keynote speaker.

Engineer testing was conducted on site, and we just started the battalion chief testing which will be concluded by the November meeting.

The Honor Guard will be having a pancake breakfast at CYRTA on November 12th.



\$2.00 All You Can Eat
Donations Welcome

**Central Yavapai Fire District Honor Guard
Semi-Annual Pancake Breakfast**
November 12th - 9:00 A.M.
Central Yavapai Regional Training Academy
9601 E. Valley Road, Prescott Valley

Bring The Whole Family!



ACTIVITIES / EVENTS

- Oct 19th Chiefs Dalton and Cordes, Administrative/IT Assistant Mowrer, and Office Assistant Bosick attended the Fire Service Writing Class held at CYRTA.
- Oct 20th HR Assistant Castro and Office Assistant Frawley attended the Fire Service Writing Class held at CYRTA.
- Oct 20th Chief Dalton and Administrative Manager Wright attended a Legal Update for the Public Sector class in Phoenix.
- Oct 21st Chief Dalton attended the Arizona Government Annual Budget Update and Economic Forecast Forum in Fountain Hills.
- Oct 24th CYFD Supervisor's meeting was held at CYRTA with Mitchell Gelber presenting information on critical incident stress defusing. Chief Bliss and Chief Dalton also updated the supervisors on current CYFD issues.
- Oct 25th Chief Nies, Chiefs Bliss and Dalton met with Nick Angiolillo & Denny Foulk from Yavapai County Emergency Management. Nick is retiring and Denny will be the new director.
- Oct 27th Chief Nies attended the Prescott Valley Town Council Meeting.
- Oct 31st Chief Dalton and Chief Cordes taught at the Prescott Area Captain's Academy.
- Nov 1st The Wage and Benefit Committee met to discuss our upcoming health insurance renewal.
- Nov 2nd The Policy Committee met to review proposed policy amendments.
- Nov 3rd Chief Dalton attended the AFDA Legislative Meeting and AFDA Board Meeting at Glendale Regional Public Safety Training Center.
- Nov 4th Chief Nies and Captain Tharp attended the Northern Arizona EMS meeting in Flagstaff.
- Nov 7th Chief Bliss attended the IFEMG meeting at the Prescott National Forest Fire Center.
- Nov 15th The first Yavapai County Fire Chief's meeting will be held at CYRTA.

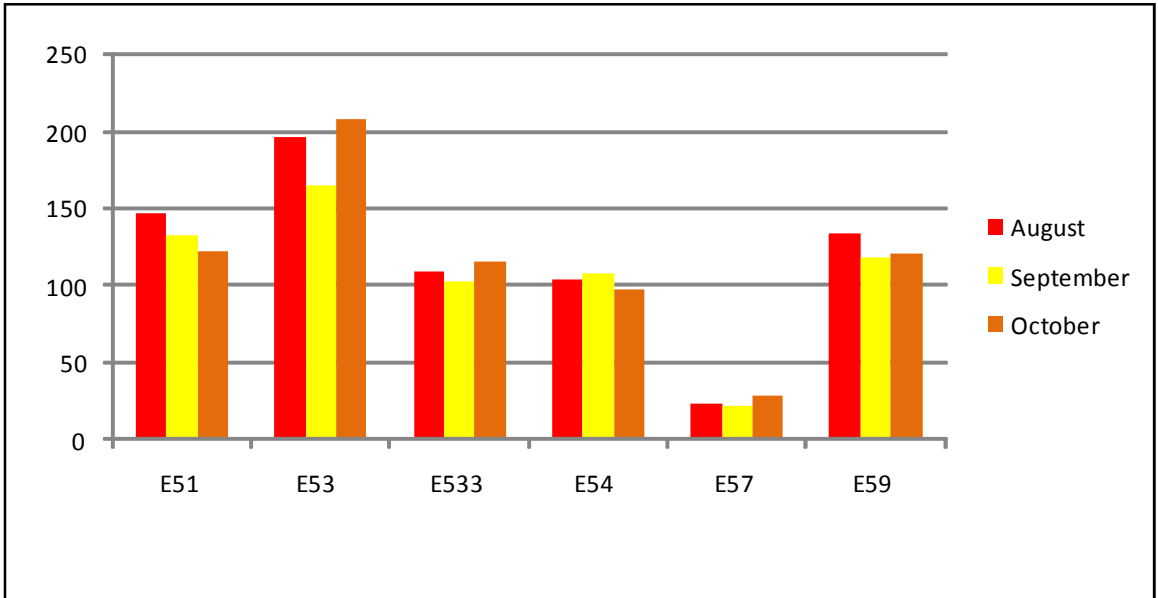


Happy Thanksgiving

Monthly Alarm Comparisons

Calls by Station August - October 2011

Calls by station are calculated by counting the number of calls that occur in each first due station area.



Unit Responses October 2011

Unit responses are calculated by counting each unit that responds to an incident (1:1 or 1:multiple)

